Spring 2010 Cypress College Career Planning Center

Tips to Becoming a Better Student
Date: Wed, Feb 17, 2010
Time: 12:00 pm—1:00 pm
Location: CC Complex, Room CCC-419
ROOM CHANGE TO CCC-414

Time Management Skills
Date: Wed, March 10, 2010
Time: 12:00 pm—1:00 pm
Location: CC Complex, Room CCC-419
ROOM CHANGE TO CCC-414

Critical Thinking & Problem Solving Skills
Date: Wed, April 14, 2010
Time: 12:00 pm—1:00 pm
Location: CC Complex, Room CCC-419

RÉSUMÉ Q & A
Hands-on Work Sessions — Open to One and All
Join us if you are ...
- Unsure of how to start your résumé?
- Wanting your résumé to be reviewed?
- Confused about what info to include in your résumé?
- Needing help with using the variety of resources in our Center effectively?
- Filled with specific questions about your circumstances and work history?

DATES and TIMES:
March 17 (Wed) from 1:00—2:00 pm
April 27 (Tues) from 10:00 —11:00 am

Location:
Career Planning Center
Student Center Building, 2nd Floor

Where is CCC—_______???
CCC is the Cypress College Complex Building
located just north of the Student Center Building

For further information, please contact the Cypress College Career Planning Center
(714) 484-7120 Student Center Building, 2nd Floor
Visit our website at www.CypressCollege.edu/services/cpc
**JANUARY/FEBRUARY**

**Workshop: Career Assessment Interpretation**
Date: Tuesday, January 26
Time: 11:00 am - 1:00 pm
Location: Cypress College Complex – CCC-414
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**Workshop: Career Assessment Interpretation**
Date: Wednesday, February 10
Time: 12:00 pm - 2:00 pm
Location: Cypress College Complex – CCC-414
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**Workshop: Tips to Becoming a Better Student Workshop**
Date: Wednesday, February 17
Time: 12:00 pm - 1:00 pm
Location: Cypress College Complex – CCC-414
Cost: FREE of CHARGE
RSVP: Pre-registration is NOT required — Just Show Up!

**MARCH**

**Workshop: Career Assessment Interpretation**
Date: Tuesday, March 2
Time: 8:30 am - 10:30 am
Location: Cypress College Complex – CCC-419
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**Workshop: Time Management Skills**
Date: Wednesday, March 10
Time: 12:00 pm - 1:00 pm
Location: Cypress College Complex – CCC-414
Cost: FREE of CHARGE
RSVP: Pre-registration is NOT required — Just Show Up!

**Workshop: Résumé Q&A Hands-on Work Session**
Date: Wednesday, March 17
Time: 1:00 pm - 2:00 pm
Location: Career Planning Center, Student Center – 2nd Floor
Cost: FREE
RSVP: Pre-registration is NOT required — just show up

**Workshop: Career Assessment Interpretation**
Date: Wednesday, March 24
Time: 4:00 pm - 6:00 pm
Location: Cypress College Complex – CCC-215B
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**APRIL/MAY**

**Workshop: Critical Thinking & Problem Solving Skills**
Date: Wednesday, April 14
Time: 10:30 am - 12:30 pm
Location: Cypress College Complex – CCC-419
Cost: FREE of CHARGE
RSVP: Pre-registration is NOT required — Just Show Up!

**Workshop: Career Assessment Interpretation**
Date: Monday, April 19
Time: 10:30 am - 12:30 pm
Location: Cypress College Complex – CCC-414
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**Workshop: Résumé Q&A Hands-on Work Session**
Date: Tuesday, April 27
Time: 10:00 am - 11:00 am
Location: Career Planning Center, Student Center Bldg. – 2nd Floor
Cost: FREE
RSVP: Pre-registration is NOT required — just show up

**Workshop: Career Assessment Interpretation**
Date: Wednesday, May 5
Time: 4:00 pm - 6:00 pm
Location: Cypress College Complex – CCC-215B
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

**Workshop: Career Assessment Interpretation**
Date: Tuesday, May 11
Time: 9:30 am - 11:30 am
Location: Cypress College Complex – CCC-414
Cost: $40 for Assessments
RSVP: Must sign up in advance to ensure your results will be available at the workshop.

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For further information, please contact the Cypress College Career Planning Center
(714) 484-7123
Student Center Building, 2nd Floor
Visit our website at www.CypressCollege.edu/services/cpc
Tips & Tricks for Career and Student Success!

RÉSUMÉ Q & A
Hands-on Work Sessions
Open to One and All

Are you...
- Unsure of how to start your résumé?
- Wanting your résumé to be reviewed?
- Confused about what info to include in your résumé?
- Needing help with using the variety of resources in our Center effectively?
- Filled with specific questions about your circumstances and work history?

If YES to any of these... join the Career Counselor, Sharon Easton for one or all of these Hands-on Work Sessions to help you develop YOUR résumé.

All three Resume Q&A Sessions will meet at the Career Planning Center on the 2nd floor of the Student Center

DATES/TIMES:
February 10 (Tues) from 12:00—1:00 pm
March 31 (Tues) from 11:00—12:00 pm
April 29 (Wed) from 2:00—3:00 pm

Student Success Week Workshops

2/24/09 (Tue) — Quick Résumé Tips
2/25/09 (Wed) — Case of the Missing Major

Both workshops will be presented by Sharon Easton from 11:00—11:30 am in the CC Complex, 2nd Floor Conference Room

FEBRUARY 25

JOB SEARCH SUCCESS
Date: Wed, 2/25/09
Time: 12:30 pm—1:30 pm
Location: CC Complex, Room 414
Presenter: Sharon Easton

MARCH 18

BUILDING A WINNING RÉSUMÉ
Date: Wed, 3/18/09
Time: 12:30 pm—1:30 pm
Location: CC Complex, Room 414
Presenter: Sharon Easton

MARCH 31

FINANCIAL TIPS for COLLEGE STUDENTS
Date: Tue, 3/31/09
Time: 11:00 am—12:00 pm
Location: CC Complex, Room 414
Presenter: Stella Song

APRIL 15

YOU'RE HIRED!
INTERVIEW SKILLS THAT WORK
Date: Wed, 4/15/09
Time: 12:30 pm—1:30 pm
Location: CC Complex, Room 414
Presenter: Sharon Easton

Workshops are open to EVERYONE FREE OF CHARGE.
For further information, please contact the Cypress College Career Planning Center at (714) 484-7120 or visit our website at www.CypressCollege.edu/services/cpc