MEMBERS PRESENT: Santanu Bandoypadhyay, Karen Cant, Sean Chamberlin, Jennifer Combs, Dale Craig, Claudette Dain, Ned Doffoney, Toni DuBois, Pat Gander, Terry Giugni, Martha Gutierrez, Jeff Horsley, Mike Kasler, Deborah Ludford, Rod Lusch, Candace Lynch Thompson, Michael Perez, Ken Robinson, Fred Rocha, Bob Simpson, Kai Stearns Moore, Terrie Taylor, Chris Terry, Rajen Vurdien, Fred Williams, Marcus Wilson, and Gary Zager.

VISITOR: LaVelta Johnson.

SUMMARY: The summary of the November 14, 2011, meeting was accepted as submitted.

PLANNING ITEMS:

Accreditation: Deborah Ludford, District Accreditation Coordinator, led a review of the proposed NOCCCD 2012 Integrated Planning Manual and requested additional feedback as she hopes to present this to the Board of Trustees at its December 13 meeting. She noted it is cyclical and outlines what will need to be done regarding the various processes. The manual will be revised as necessary. In addition, she noted that the Decision-Making Manual will be presented to DPC at its December 12 meeting and the Resource Allocation Manual will be presented to DPC at its January 2012 meeting. The Strategic Plan is expected to be presented to the Board of Trustees in April 2012 as the Strategic Plan Committee has been expanded and the time extended for completion. She asked the various constituents to submit to her the names of their representatives to the Strategic Plan Committee within the week.

Considerable discussion ensued with concern voiced about 1) the lack of clarity of the processes and details, 2) the idea of approving this manual, which provides an overview of other detailed manuals, prior to approving the detailed manuals, and 3) the need for an executive summary. Upon conclusion of the lengthy discussion it was agreed that an executive summary will be added to the Integrated Planning Manual stating that it provides an overview of the other detailed manuals (Decision-Making and the Resource Allocation manuals) and emphasize that the Integrated Planning Manual is a living document to be revised as necessary in the future consider, and consider replacing the resource allocation pages with a one-page explanation and reference to the Resource Allocation Manual.

Educational Master Plan: Ms. Ludford, District Director, Information Services, also provided an update on the Educational Master Plan and stated that the final draft will be posted on myGateway by December 5 for District-wide review and input.

Budget Update: Claudette Dain, District Director, Fiscal Affairs, reported that there is no new news on the State Budget. Everyone is still waiting for the State Comptroller's report on revenues, which could have a significant impact to the State Budget, and in turn, community college funding.

In addition, Dr. Kasler reported that at the recent CCLC Conference it was reported that the Student Success Task Force recommendations will be revised, especially as they relate to
ESL, categorical funds, and non-funding of non-career development college preparation related courses.

POLICY ITEMS:

Chapter 4, Academic Affairs, BP/AP4021, Educational Program Discontinuance: Mike Kasler presented for a seventh and second reading of BP/AP4021, respectively. Bob Simpson led a review of the additional revisions to BP4021. Those revisions include new section 2.1 and the addition of "Educational" to the title to match AP4021. In addition, another draft BP4021 was presented, which does not include "Educational" in the title nor does it include section 2.1 or 5.0. It does, however, include clarifying language in sections 2.0, 3.0, and 4.0.

Revised draft AP4021 includes clarifying language regarding voting/non-voting participation in section 4.0, the phrase "from the institution of the program under review" has been added to several sections, and new sub-sections have been added to section 7.0, in addition to other minor revisions throughout.

During discussion of the two drafts of BP4021, it was noted that there was concern regarding the need to revisit BP2510, Participation in Local Decision Making, as it relates to proposed BP4021. Bob Simpson stated that the Academic Senates' representatives have been actively involved in the development of BP/AP 4021, which should give the implicit understanding that the Academic Senates agree on the process(es) proposed in BP/AP4021. It was clarified by faculty in attendance that Ed. Code language refers to the Board of Trustees and the Academic Senates mutual agreement to a process for program discontinuance rather than mutual agreement upon each program under consideration for discontinuance.

Consensus was reached on proposed BP4021, with the following having been agreed upon: 1) the title will be "Educational Program Discontinuance"; 2) in section 1.0, "credit and non credit" will be removed; this listing of possible reasons for program discontinuance consideration will remain; "other reasons" will be changed to "etc."; and "in accord with Administrative Procedure 4021" will remain as well; 3) in section 2.0, "credit and non credit" will be removed", "of 18 or more semester units of degree" will be removed, and section 2.1 will be removed; 4) in section 3.0 "...the approved" will be added prior to "degree or certificate"; 5) section 4.0 will read as follows: "The District endorses the principle of collegial consultation with the Academic Senates regarding the establishment of a process for educational program discontinuance, which shall be consistent with the provisions of Education Code Section 78016 and the authority of the Board of Trustees to initiate and approve the discontinuance of the District's educational programs in accord with BP2510, Participation in Local Decision-Making."; 6) section 5.0 will read as: "The discontinuance of any educational program under its charge is subject to approval by the Board.

There was general consensus on proposed AP4021, however, at the request of representatives of the academic senates, it will return for a final reading at the December 12 Chancellor's Cabinet meeting. The following was agreed upon: 1) clarifying language regarding voting/non-voting participation added to section 4.0, 2) the phrase "from the institution of the program under review" added to several sections, 3) new section 6.0, Consideration by the District Curriculum Coordinating Committee, added, and the balance of the sections renumbered; 4) new sub-sections added in section 8.0 (previously section 7.0), and 5) other minor revisions throughout the document.

ADJOURNMENT: The meeting was adjourned at 3:40 p.m.