Transitioning to college can be confusing and overwhelming at times. We hope this checklist will assist you in navigating Cypress College and creating a smooth transition to our campus.

- **Follow us on CypressCollege.edu, Cypress College Facebook and Cypress College Twitter**
  - All students should explore the college website and follow our social media news feeds. The college website contains information about our academic programs, student services, and campus community. Subscribe to our Facebook and Twitter sites and become the first to learn about important campus news, events, and the release of documents such as the class schedule.

- **MyGateway—Your “one-stop” self-service portal!**
  - All students can access their on-line student account using MyGateway. It is your one-stop, “self-service” student portal where you will receive important campus updates and personalized messages, register and add/drop classes, pay fees, check your financial aid status, semester grades, order transcripts, and access other information regarding your academic program at Cypress College. All students are expected to regularly check their MyGateway account.

- **Pre-Semester Checklist**
  - Application for Admission (new and returning students who missed one or more semesters)
  - Complete assessment, orientation, and counseling (obtain prerequisite clearance, if needed)
  - If applying for Financial Aid, check to ensure your file is completed by logging into MyGateway.
  - Register promptly at your assigned registration appointment date and time
  - Pay all fees at the time of registration (ensure Fee Waiver is posted if you applied for financial aid)
  - Visit the campus Bookstore (also available on-line) for required textbooks
  - Pick up your student ID card from the Photo ID Booth located in the Student Center, 1st floor (print registration receipt and bring a valid form of identification)

- **Start of Semester (Monday, August 25, 2014)**
  - Arrive early as parking can be a challenge
  - It is “mandatory” that you attend the first class meeting of all classes or you may be dropped
  - An Information Booth is located in the Student Center, 1st floor, to assist you with directions or any questions you may have.

### Characteristics of Successful Cypress College Students

- Good attitude and determined
- Good time management skills
- Always prepared for class and exams
- Inquisitive/asks questions
- Enrolled in and/or completed Counseling 140 (educational planning course)
- Participates in class and completes homework
- Interacts with faculty, staff, studies in groups, networks with other students
- Maintains a 2.0 or higher g.p.a. at all times and completes at least 67% of units attempted
- Uses tutoring (Math/Writing Center) when encountering challenging academics
- Not afraid to ask for help when they don't know

### Characteristics of Unsuccessful Cypress College Students

- Poor attitude and not motivated to succeed
- Not spending enough time on each academic task, activity or assignment
- Not listening to academic counselors and taking courses above your ability or out of sequence for your educational program.
- Not being realistic about your goals and timeline while balancing demands in your life (work, children, family, friends, etc.)
- Not showing up for class/procrastinating
- Poor time management/organizational skills
- External factors such as alcohol/drug use that interfere with the ability to focus