DIGITAL CINEMA

Student Film Festival 2013

GUIDELINES

Eligibility Requirements

• Film Festival entrants must be currently enrolled in a college or high school
• Films must have been completed within the twelve months prior to April 19, 2013
• Films may have been produced with video or film processes
• Films must have been made by student crews, writers, directors, (no professionals)

Content Guidelines

• Films must be original works and not derivative or parodies of other films
• Narrative films should have a beginning, middle & end with a conflict & resolution
• Music videos should be interpretive & creative, and not simply bands playing but may include some footage of the band playing as part of the complete film
• Abstract or experimental art films should have an identifiable theme
• **No Nudity** will be allowed as this is a student film festival and family event
• **No explicit sex acts**
• Avoid Profanity *(If profanity is used in dialog, it must be bleeped by filmmaker)*
• All city, state and national laws must be followed in the production of your film
• Violence or “Jackass” style stunts presented for shock value alone will not be accepted
• All action must have a context within the story
• Music used in the film must be original and not commercial music lifted from CD’s, iTunes, Internet downloading sites or from other movies or television shows
• If music used in the film was created by the filmmaker, a friend or relative of the filmmaker, a credit must be given at end of film and a **music release** must be signed and submitted with the film for screening purposes, *see page 4 of this document*
• Photographs or images of any kind that appear in the film must be created by the filmmaker or must have a signed image/artwork release submitted with the film
• Music not created by the filmmaker must be royalty-free music acquired at a source like [http://www.freeplaymusic.com](http://www.freeplaymusic.com). Music ripped from CD’s or iTunes are not allowed.

Technical Requirements

• Films must be a minimum of 1 minutes and must not exceed 15 minutes in length
• Films made in a language other than English must contain English subtitles
• Films must have a beginning title and ending credits (Reference your school in credits)
• Film submissions must be sent on **Data** CD’s or DVD’s (No Self-Playing DVD’s)
• Submission CD’s/DVD’s must be clearly labeled with title, director and runtime, email
• Films must be submitted in Quicktime (.mov) file format with stereo audio
Please Take Note: A separate entry form must be filled out for each film submitted. *Films will not be returned.*

Filmmaker Information: Print clearly the following required information

Name: _______________________________________________________________

Address: ___________________________________________________________________

City: ____________________________________ State: _________ Zip: ________________

Phone: ____________________________ Cell: __________________________

Email: ____________________________ Date: __________________________

School Attending: _________________________ Phone #: ______________________

Supervising Teacher: _________________________ Email: _________________________

Film Information:
Title of Film: ____________________________________ Running Time: ___________

Brief Synopsis of Film:
_________________________________________________________
_________________________________________________________
_________________________________________________________

I affirm this is an original film created by me. ____________________________

Student Signature

Film Release:
If chosen, I give Cypress College and its representatives permission to screen my film at the film festival, include all or part of my film in promotional trailers for the festival, and to stream my film on Cypress College web sites (including Youtube & Vimeo) for promotional purposes.

Student Signature: ____________________________ Parent Signature: ____________________________

If filmmaker-submitting film is under 18, a parent or guardian must co-sign for the student.
Submission & Mailing Instructions

1. Fill out pages titled, “Entry Form” & “Film Festival Submission (Archive) Form”
2. Burn your film to a CD or DVD and make sure you close out your CD or DVD session
3. Test your CD/DVD by placing it in a second computer to make sure it can be read
4. Test your CD/DVD in an Apple Macintosh computer to make sure it can be read
5. Label your CD/DVD with film title, your name & contacts email, phone number & runtime
7. **Mail envelope no later than April 17th so it arrives at Cypress College by April 19th**
8. Cypress College is not responsible for CD’s that arrive past the deadline
9. **Films and CD’s will not be returned**
10. Mail or hand deliver to:

    Professor Holmes
    Film Festival
    Cypress College
    9200 Valley View Street
    Cypress, CA 90630

Filmmakers whose films are selected for screening at the film festival will be notified by:
1. An email notifying you that your film has been selected for screening
2. An announcement will be posted on our official Cypress College Film Festival website
   http://www.cypresscollege.edu/film-festival

**Categories That Will Be Recognized at The Film Festival**

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<thead>
<tr>
<th>Category</th>
<th>Division</th>
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<tbody>
<tr>
<td>Drama</td>
<td>High School</td>
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<td>Comedy</td>
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<td>Documentary</td>
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<td>Science Fiction</td>
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<td>Action/Adventure</td>
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<td>Abstract/Experimental</td>
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<td>Animation</td>
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<td>Best Director</td>
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<td>Best Cinematography</td>
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<td>Best Screenplay</td>
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<td>Fine Art</td>
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Film Festival Submission (Archive) Form

Filmmakers Name: ______________________________________________________________

Film Title: _____________________________________________________________________

Runtime: ______________________________________________________________________

Category or Film Genre: __________________________________________________________

Contact Information

Filmmaker

Email Address: _________________________________________________________________

Phone Number: _________________________________________________________________

Mailing Address: ________________________________________________________________

College Student

Name of college attending: ______________________________________________________

Instructor’s Name: ______________________________________________________________

Instructor’s Email Address: ______________________________________________________

School Phone Number: __________________________________________________________

High School Student

Name of high school attending: _________________________________________________

Instructor’s Name: ______________________________________________________________

Instructor’s Email Address: ______________________________________________________

School Phone Number: __________________________________________________________

I (your name) _________________________________, submit my original film to the Cypress College Film Festival for consideration. I give my permission for this film to be screened for festival judges and if selected as a finalist for screening at the Cypress College Film Festival. I understand my film may be uploaded by Cypress College to the Internet for screening on web by judges and if selected by the general public. I understand Cypress College may place a copy of my film on a Cypress College website, Youtube, Vimeo, Facebook or other distributed web streaming service for the purposes of promoting the Cypress College Film Festival. I accept these actions and give my permission to Cypress College and its representatives to screen my film, as they deem appropriate.

Filmmaker’s Name: (Print Name) _________________________________________________

Filmmaker’s Signature: ___________________________________________ Date: __________

• If the filmmaker is under the age of 18, parent or guardian must sign on behalf of the filmmaker.

Parent’s Name: ______________________________________________________________

Parent’s Signature: __________________________________________________________
FILL OUT THIS FORM FOR MUSIC USED IN YOUR FILM THAT YOU DIDN’T CREATE OR RECORD YOURSELF

Your Production Company Name or Personal Name
Address
Phone
Email

Synchronization Music License Agreement & Music Release

Name of Licensor Representing the Band: _____________________________

Name of Band or Musical Group: ____________________________________

Address: __________________________________________________________
City, State: _________________________________________________________

This Synchronization License Agreement (“License”) is made and entered into this ______ day of ______________, 2013, by and between _______________________ (“Licensor”), representing the band __________________, and ___________________________________________ (Your Name), representing the independent film company _________________________.

1. Licensor grants to (Your Name) the nonexclusive, irrevocable right, license, privilege and authority to record (on film or videotape) and use the musical compositions and recordings entitled _______________________________________________________________ in synchronization or timed relation with the film production currently entitled “_____________."

2. Licensor authorizes (Your Name) to use or cause to be used the aforesaid musical compositions and recordings in conjunction with the aforesaid film production in any manner he deems fit including, but not limited to, the purpose of advertising and exploiting said film production and the right to license and distribute the aforesaid musical compositions in conjunction with said film production throughout the world on any medium or forum, whether now known or hereinafter created.

3. The musical compositions and recordings licensed pursuant to this agreement shall not be distributed or exploited separately or independently of said film production.

4. Licensor hereby represents and warrants that he/she has the full legal right, power and authority to grant this license and that the performance rights to the aforesaid musical compositions and recordings are available for license through ASCAP, BMI, or SESAC.

5. Licensor warrants, represents and agrees that Licensor will obtain in writing all requisite consents and permissions of labor organizations, the copyright owners and the Artist (if applicable) whose performances are embodied in the compositions and recordings and that Licensor will pay all re-use payments, fees, royalties and other sums required to be paid for such consents and permission, in connection with (Your Name) use of the compositions and recordings. If (Your Name) so requires, Licensor will obtain such persons and deliver to him any documents that he requires to confirm that they will not look to (Your Name) for any payments in connection with compositions and recordings in the film production. Licensor will indemnify and hold (Film Production Company) and its officers and directors harmless from any and all claims, liabilities, losses, damages and expenses including, without limitation, attorneys’ fees and legal expenses arising from any breach of Licensor’s warranties, representations or covenants under this license, or in any way resulting from or connected with (Your Name)use of the compositions and recordings.

6. The term of this license is for the worldwide period of all copyrights in and to the musical compositions and recordings and any and all renewals or extensions thereof that Licensor may now or hereafter own or control.

7. The rights granted herein shall insure to the benefit of (your production company), its licensees, successors and assigns.

8. In consideration of the grant of these rights, (your production company) will properly credit the musicians for music used in the videos. (your production company) has agreed to notify me/us in the event of any commercial broadcast.

9. (Your Name) agrees to give Licensor one (1) copy of the finished film.

10. (Your Name) agrees to pay Licensor 2% (two percent) of any net profits made off of the film. Licensor may distribute this amount among band members as seen fit.

Date_______________________ Licensor Signature______________________________

Date_______________________ Student Filmmaker or Parents Signature__________________________
Appendix A to the Letter of Agreement between
(Names of Musicians): ____________________________________________________________

__________________________________________________ and (your production company).

Below is a list of the compositions to which the Agreement applies.

[ONLY NOTE ONCE IF THEY ARE ONE & THE SAME]

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<thead>
<tr>
<th>SONG</th>
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Signature ______________________________ Date: __________________

[Student Filmmaker must sign]

COMMENTS: