CYPRESS COLLEGE
CURRICULUM COMMITTEE
Tuesday, September 30, 2014
3:00 p.m.

MINUTES
(approved 10-7-14)

PRESENT: Mark Majarian (chair), Santanu Bandyopadhyay, Joyce Carrigan, Akilah Courtney, Steve Donley, Angel Garcia, Robert Grantham, Jennie Hurley, Tina Johannsen, Donna Landis, Danny Lind, Kathleen McAlister, Ali Moady, Jessica Nelson, Joyce Peacock, Scott Pickler, Molly Schulps, Cindy Shrout, Carlos Urquidi

GUESTS: Language Arts Faculty and Academic Senate members

Recorder: Terry Carpenter

Call to Order: by Mark Majarian at 3:08 p.m.

Approval of September 23, 2014 minutes – MSP

Chair Report
Mark welcomed Craig Rutan and Michelle Grimes-Hillman who provided a Power Point Presentation regarding placing courses within disciplines. The information and details about the process were covered. The protocols related to and options for bringing resolution to the new course submissions of ENGL 094 and ENGL 099 were discussed. The final resolution will be a local decision between the faculty of the English and Reading Departments, the Curriculum Committee and the Senate. Mark had stated that the first part of the meeting would provide time for questions from guests and committee members and the latter half of the meeting would be devoted to conducting committee business.

Joyce invited everyone to enjoy refreshments, coffee, water and cookies after the meeting.

Mark moved to convene the regular committee meeting at 4:08 pm and the minutes were approved. A question regarding the difference between credit hours (instructional hours plus homework) vs contact hours (contact hours with student excluding homework) was clarified. A chart has been drafted regarding student contact hours per term and the corresponding ratios of units of credit. However, it has not been released through the State System yet. Michelle Grimes-Hillman reaffirmed that lab hours may still be scheduled at TBA but the faculty must be able to accurately record the contact hours completed for each student registered in the class so that it may be audited accurately.

The State has no expectations of homework assigned for lab time and does not pay instructors for it. It would be a local decision how faculty might be paid for it. Further questions were addressed.

Meeting adjourned at 4:38 pm