Enrollment Fee Increase
The California State Legislature and the Governor approved an increase in enrollment fees at the state’s community colleges to $46 per unit (a typical 3-unit class is $138) beginning in Summer 2012. We are required to collect these fees from all students enrolling in the Summer and/or Fall 2012 classes. While this information is current, uncertainties in state funding may result in additional fee increases. Financial Aid is available to qualified students.
Welcome to Cypress College!

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There's something significantly different about this class schedule —
it's actually TWO class schedules. For the first time, Cypress College
has combined the Summer and Fall Class Schedules into a single
document.

This has been done to reduce cost in light of the ongoing financial
problems in California, and the related impact on public educational
institutions such as Cypress College.

In the big picture, the savings of about $5,000 is small — though
certainly not insignificant. It is an example, however, of how we
at Cypress College are examining every aspect of our business to
maintain the service to our students as best we can.

As a student, you may be saving a small amount of money, too.
The $2 cost to purchase the schedule is unchanged; so, if you had
planned to purchase both the Summer and Fall Class Schedules, it
will be a little lighter on your wallet.

Cypress College has made every reasonable effort to determine that everything stated in this Class Schedule is accurate. This publication is prepared
in advance of the time period it covers; therefore, changes in courses and programs offered, together with other matters contained herein, are subject
to change without notice by the administration of Cypress College. The College reserves the right to cancel any class for which the enrollment is not
sufficient to warrant continuation, and to change the class hours and/or days as necessity demands. Student fees and instructional fees are subject to
change after the printing of the Class Schedule.

Throughout the registration process (including class petitioning), certain deadlines must be established. These deadlines are necessary in order to
comply with state attendance laws and must be complied with by all students. Failure to comply with these deadlines may mean that the student will
not be registered and will not receive credit or be allowed to attend classes.
Important Dates

May 14 ............................................................ myGateway Registration Begins

June 25 ............................................................... Summer 2012 Classes Begin

Prior to the first day of class
If the class is OPEN, an Add Authorization Code is not required.
If the class is CLOSED, a Waitlist option may be offered.
There is no guarantee of enrollment into any class.

Starting the first day of class
An Add Authorization Code is required for most classes.
(Refer to the How to Add/Drop a Class/Waitlist information in the Class Schedule.)

Refer to the comments under the CRN in the Class Schedule for these specific deadline dates

Last Day to Drop Classes to Qualify for Refunds
Last Day to Add Classes
Last Day to Drop from Classes WITHOUT a “W”
Last Day to Drop from Classes WITH a “W”

The end of the second week of the class . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Last Day to File Audit Forms
30% of the length of the class . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Last Day to File Pass/No Pass Grading Option Forms
The last day to drop the class WITH a “W” . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Last Day to Increase/Decrease Variable Unit Classes

July 1 ............................................................... Last Day to apply for Summer 2012 graduation
July 4 ............................................................... Observance of Independence Day Holiday — Campus Closed

August 15 ............................................................. Summer 2012 Classes End

SHORT-TERM/OPEN ENTRY CLASSES

The dates above do not apply to classes that meet less than the full length of the semester or classes students may enroll in at various times throughout the semester. Refer to the comment line under the CRN in the Class Schedule for add, drop, withdrawal and refund deadlines.

* All Registration, Adds and Drops are to be completed ONLINE through myGateway *

All dates are subject to change without notice.

<table>
<thead>
<tr>
<th>MAY</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUGUST</th>
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</table>
### Six Easy Steps to the Registration Process

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
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</table>
| 1    | **Apply Online**  
- New students apply to the college at www.CypressCollege.edu  
- Returning students apply to the college at www.CypressCollege.edu  
- Continuing students do not need to reapply |
| 2    | **Assessment**  
- To enroll in math, English, ESL or reading, students must take the placement test  
- The Assessment Center is located on the 2nd floor of the Student Center  
- Orientation appointments are scheduled by the Assessment Center |
| 3    | **Orientation**  
- New students are required to attend a 1½ hour orientation  
- Students can attend the in-person or online orientation  
- Students will receive assistance with their class planning |
| 4    | **Counseling**  
- Meet with a counselor by appointment or walk-in  
- Bring in assessment scores, high school and/or other college transcripts for course placement  
- Counseling is located on the 2nd floor of the Student Center |
| 5    | **Financial Aid**  
- Apply for financial aid at www.fafsa.ed.gov  
- The Financial Aid Office is located on the 1st floor of the Cypress College Complex  
- Visit the Financial Aid website at www.CypressCollege.edu |
| 6    | **Register for Classes and Pay Your Fees**  
- Students receive registration appointments by email and can also view them on myGateway’s “Check Registration Appointment” under Registration Tools  
- Fees are due at the time of registering and can be paid by credit card on myGateway  
- Check/money order payments can be mailed, placed in the drop box or made in person  
- Cash payments must be made in person |

### AN APPLICATION FOR ADMISSION TO THE COLLEGE MUST BE SUBMITTED IF:

- You are a first time student and have never registered in classes at Cypress or Fullerton College.
- You have previously applied at Cypress or Fullerton College but never attended classes.
- You are a high school graduate or at least eighteen years of age.
- You are a former student returning after an absence of one or more terms.
- You are enrolled in K-12 and qualify for the Special Admit Program. Each semester, a completed Special Admit Form with the appropriate approvals must also be submitted to the Admissions and Records Office the Monday–Thursday prior to the first day of the term.
- You are an International Student who is eligible under a student Visa F-1. For additional information on the international student process, call (714) 484-7050.

### APPLICATION FOR ADMISSION

The Application for Admission can be accessed using www.CypressCollege.edu. Click on “Apply NOW!” and follow the CCCApply instructions. March 1 is the first day applications are accepted for Summer and Fall semesters. October 1 is the first day applications are accepted for the Spring semester.

### ASSESSMENT CENTER

Students are evaluated in reading, writing, and mathematics. Students registering for Math 010 C or higher should take the Math Placement test and have transcripts indicating all math prerequisite classes completed. Placement testing can be waived if you bring transcripts and/or test scores from another California community college to the Assessment Center. Transcripts are used as an extra measure of your skills. You may be exempt from some assessment and orientation/counseling if you are:

1. A college or university graduate.
2. Already assessed at another California community college.

**NOTE:** If you do not meet the above exceptions, you should complete assessment and counseling prior to myGateway or you will be electronically blocked from myGateway.

**PLEASE NO BEEPERS or CELL PHONES. CHILDREN ARE NOT ALLOWED.**

Allow at least 2 hours per test process.

You must bring the following items with you for your assessment testing:

1. Photo ID
2. #2 Pencil
3. Email permit to register/Cypress College ID Card/Schedule Bill
Understanding your Basic Skills Assessment Results

Assessment of your basic skills is an important step in learning more about yourself as you choose courses in which you can be successful. These tests, however, cannot tell you everything you need to know when making your course selections. Your success is also influenced by a variety of other factors, such as your:

- educational background
- goals
- study skills
- work and family priorities

A counselor can assist you in selecting the most appropriate courses.

What do my Test Results tell me?

The basic skills tests are for placement purposes only: YOU CANNOT FAIL THESE TESTS! After each testing session, you will receive a receipt that will indicate:

- the tests you have taken
- the date the tests were taken
- the number of questions you answered correctly for each test
- course placement recommendations

Should I Retest?

NO, retesting is not necessary because test scores are just one of many factors considered when course recommendations are made. Counselors use additional information from the multiple criteria list on the back of the test receipt. Keep in mind that a low score does not indicate failure but perhaps a need to develop or enhance your skills. You may need to take a lower level the first semester to gain the necessary skills.

What do I do with my Results?

After assessment, you need to sign up for a Cypress College orientation session. The orientation will provide you with:

- important information about your assessment results
- academic advisement in a small group setting
- hints that will help you be successful in college
- information about Cypress College programs and services
- campus policies and procedures
- graduation and transfer requirements
- a review of the campus map and parking directions

Students may elect to complete an online orientation by visiting this address: http://www.CypressCollege.edu/counseling/orientation. Please take quiz.

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Students with verified disabilities may be eligible for accommodations such as extended time on assessment tests. Contact the Disabled Students Program & Services at (714) 484-7104 for information.

CTEP: College Test English Placement (For Native Speakers of English)

The CTEP is designed to measure the English skills of native speakers of English. It is required for proper placement in English courses. Exemptions are:

- Completions of an AA degree or higher, enrollment in one class that has no prerequisite, transcripts/grade reports showing completion of college English with a grade of “C” or better.
- The CTEP may not be used for placement in ESL courses.

CELSA: English as a Second Language (Non-Native Speakers of English and F1 Visa Students whose first language is not English)

CELSA is required for proper placement in English as a Second Language (ESL) courses; the CTEP may not be substituted for placement in ESL courses. However, students scoring high on the CELSA may be referred to take English courses for native speakers. YOU WILL BE IN SESSION FOR 2 HOURS.

MDTP: Mathematics Diagnostic Testing Project

All students who have not taken a math course at Cypress College are required to take the MDTP before enrolling in the following mathematics courses:

- MATH 015 C, 020 C, 030 C, 038 C, 040 C, 100 C, 110 C, 115 C, 120 C, 130 C, 141 C, 142 C, 150AC. Exemption would be enrolling in MATH 010 C, and providing transcripts/grade reports indicating completion of the above courses with a grade of “C” or better within the last two years. Math recency is very important. Please review course listings and prerequisites. Review sample questions; the MDTP has four levels from which to choose. NO CALCULATORS! YOU WILL BE IN SESSION FOR 2 HOURS.

Orienteration

New Students are required to attend a one and one-half hour orientation to the college system. Orientation appointments are made at the conclusion of the assessment testing. Students will receive information on programs, policies and registration procedures. Participate by bringing your email Permit to Register to the session. Placement test results will be interpreted along with a review of previous academic courses. Bring transcripts from all other schools. A counselor will help you choose your first semester classes. The counselor will then approve your semester plan.

Orientations will be offered at 8:30 am, 12:00 pm and 5:00 pm, beginning May 2012. Appointments can be made at the Assessment Center or Counseling Center, located on the second floor of the Student Center. For more information please call (714) 484-7223, or (714) 484-7015.

Students may elect to complete an online orientation by visiting this address: http://www.CypressCollege.edu/admissions/gettingstarted/orientation. Be sure to email the counselor your first semester education plan.

Counseling

Continuing and Returning Students may see a counselor prior to registration and are strongly advised to do so before the end of the semester. Counseling is available during the day by appointment or walk-in (when available) in each division on campus until the end of May.

Walk-in counseling is available in the Counseling Center on the second floor of the Student Center.
Counseling appointments can be made by calling (714) 484-7015. Walk-in appointments are also welcomed, but appointments are encouraged. Undecided or Undeclared students may call any office.

COUNSELING CENTER HOURS:

MON – THU 8:00 am - 6:00 pm
FRI 8:00 am - 12:00 pm*

*Counselors available from 8:00 am - 11:30 am

Students who have previous college experience, or who are returning Cypress College students will need to see a counselor before registration. Clearance of prerequisites is reviewed by a counselor. A counselor will assess previous course work to determine placement in classes. Please bring any transcripts or grade reports to assist the counselor in evaluating previous course work.

New Students will be counseled in the orientation session as outlined in STEP 3. Counselors are available for limited telephone or online consultation.

Reviewing the current Class Schedule, along with the College Catalog will help you understand all the steps necessary for an easy matriculation and registration process. When coming to the campus for registration activities, always bring the registration email sent to you, ID number, Photo ID and a #2 pencil.

TRANSCRIPTS

Official transcripts from other colleges or universities are required for:

• NEW students
• RETURNING students who have attended other colleges or universities since their last enrollment at Cypress College.
• Students who plan to graduate or complete a certificate at Cypress College and/or transfer from Cypress College, if they have attended other colleges or universities.
• Veterans collecting educational benefits, if they have attended other colleges or universities.
• Students needing to show completion of course prerequisites who may use personal copies.
• High school transcripts are required for students who have graduated within the last 2 years.

WHAT IS BOGW?

BOGW (Board of Governors Fee Waiver) is a state sponsored program which waives enrollment fees only for qualifying students. You may be eligible for a fee waiver even if you are not eligible for other financial aid.

WHERE DO I START?

Log onto myGateway and click on Financial Aid to fill out an online application.

HOW DO I APPLY?

To apply for the BOGW you must complete the online application and turn required documents in to the financial aid office. The application has two methods for qualifying.

Method A:

Is for students on public assistance programs: TANF/CaWORKS, SSI/SSP, SSAI, SSAS, General Assistance. It is also for dependents of disabled or deceased California Veterans or National Guard and as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack. Certification must be obtained from the appropriate agency. Documentation will be required to verify your eligibility. This documentation must be dated within the last 30 days.

Method B:

Is for low income students whose previous year income was within qualifying income guidelines.

WHAT IF I AM ELIGIBLE?

If eligible, the Financial Aid Office will approve and enter a waiver status on the computer system so that student is not assessed an enrollment fee for the semester.

WHAT DO I DO NEXT?

Go to the Admissions and Records Office and register for your courses, paying all other fees assessed (i.e., parking, student ID, lab fee, etc…)

DO I NEED TO KNOW ANYTHING ELSE?

If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL AID (FAFSA) right away. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.

REGISTRATION

Continuing Students will be assigned appointments based on units/hours earned at Fullerton and Cypress Colleges. New and Returning Students will be issued a registration appointment based on the date the Application for Admission was received.

Registration appointments and other necessary information will be sent by email; however, registration appointments do not guarantee enrollment into any class.

The Class Schedule contains several pages that provide useful registration information. It is recommended that students read the information prior to registering for classes.

SPECIAL ADMIT WEEK

June 18–21, 2012

Each semester, a completed Special Admit Form with appropriate approvals must be submitted to the Admissions and Records Office the Monday–Thursday prior to the first day of the term.

Special Admit students register June 21, 2012 at 4:00 pm.
CONTINUING Students are those enrolled in Spring 2012 classes and will receive letter or “W” grades at the end of the term. They will receive a registration email that will provide their priority registration date and time for Summer 2012.

Your registration appointment can also be viewed by logging onto myGateway and clicking on “Check Registration Appointment” under Reg Tools.

Registration appointments are based on units/hours earned through Fall 2011 at both Cypress and Fullerton Colleges. Having attended both institutions requires adding together the units/hours earned at both colleges.

Units/hours earned can be determined by logging onto myGateway at www.CypressCollege.edu. Click on both Student Records and View Unofficial Web Transcript.

Veteran students who are active or former members of the United States Armed Forces who are within two years of their date of separation from active duty may qualify for priority registration (CA Senate Bill 272 — eff. January 1, 2008). For priority registration approval, submit your military ID, DD214 or N.O.B.E. (Notice of Basic Eligibility) to the Veterans Coordinator located in the Veterans Resource Center in the Cypress College Complex.

Special Admit Students register for the Summer semester on Thursday, June 21 at 4:00 pm.

Students should register on their assigned date and time for a better selection of classes; however, enrollment is not guaranteed into any class.

Registration is subject to established deadlines for adding, dropping, payments and refunds.

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myGateway Available 7 days a week — 24 hours a day

Registration Help Line
(714) 484-7346

Admissions And Records Hours
May 7–June 1 and beginning August 13
Monday–Thursday ................................ 8:00 am–6:00 pm
Friday ............................................. 8:00 am–12:00 pm
June 4–August 9
Monday–Thursday ................................ 8:00 am–6:00 pm
Friday ............................................. CLOSED

Admissions and Records is located on the first floor of the Student Center.

*** Registration Help Line and Admissions and Records . . . . . . . . . . . CLOSED May 28 and July 4 ***
Before You Register:

1. Refer to your registration email. Registration appointments can also be viewed on myGateway/Registration Tools.
2. Clear all outstanding fees or holds. Non-clearance can delay registration.
3. Get counselor clearance for math, English, reading classes or other prerequisites. Non-clearance can delay registration.
4. Make sure the Admissions and Records Office has your correct name, personal and email addresses and phone number.
5. Use the myGateway Registration Worksheet to prepare your tentative class schedule.
6. Verify financial aid eligibility with the Financial Aid Office. Non-verification can result in unexpected fees and being dropped for nonpayment.
7. Read and follow all registration instructions.
8. Students should register on their assigned date and time for a better selection of classes; however, enrollment is not guaranteed into any class.

myGateway Available
7 days a week – 24 hours a day

myGateway requires nightly maintenance, and generally occurs from 12:00 midnight to 6:00 am.

If you register and attempt to pay your fees by credit card, you may receive a message that your payment cannot be processed. Please return to myGateway at a later time and make your credit card payment.

REGISTRATION HELPLINE
Phone: (714) 484-7346

ADMISSIONS AND RECORDS HOURS
May 7–June 1 and beginning August 13
Monday–Thursday .................. 8:00 am– 6:00 pm
Friday .................. 8:00 am–12:00 pm

June 4–August 9
Monday–Thursday .................. 8:00 am– 6:00 pm
Friday .................. CLOSED

Admissions and Records is located on the first floor of the Student Center.
Registration Help Line and Admissions and Records CLOSED May 28 and July 4

STEP 1 Go to www.CypressCollege.edu and click on:

STEP 2 LOGGING IN:

• Enter your eight-digit Student Identification Number as printed on your Student ID Card or Schedule/Bill.

OR

Enter your social security number with no hyphens or spaces.

• Enter your six-digit PIN (Personal Identification Number). Your default PIN is your six-digit date of birth (mmddyy) unless you have changed it.

STEP 3 Click on the myGateway logo in the myGateway Channel:

• CHANGE PIN: If you used your date of birth to log in, myGateway will require that you change your PIN.
• SECURITY QUESTION/ANSWER: myGateway may also ask you to enter a security question and answer in the event you forget your PIN.
• DISABLED PIN: If your PIN is disabled due to multiple login attempts, use the Pin Reset feature on the User Login page or contact the Registration Help Line at (714) 484-7346.
**STEP 4** REGISTERING FOR CLASSES

**SELECTING THE TERM:**
- From the main menu, click Register for Classes.
- Select the term Cypress College/Fullerton College Summer 2012 and click Submit.

**ADDING/DROPPING CLASSES:**

| A | Enter the five-digit CRN (Course Reference Number) from the worksheet below for each class you wish to add and click Confirm Your Choices OR Click the Class Search Button and enter desired class criteria (subject, hours, days, instructor, etc.), then click Class Search. Place a checkmark in the box to the left of any classes you wish to add and click either Add to Worksheet or Add Class. |
| B | If Add Authorization Code Required appears, enter the four-digit add code issued by your instructor in the field provided and click VALIDATE. If the code is approved, click Submit Changes and confirm the status of your class. |
| C | After you have added/dropped all your classes and are satisfied with your class schedule as shown on the registration screen, click Complete Registration. |

Note: If the class is closed but it has a waitlist, you can opt to be placed on the list. The waitlist criteria will be explained by myGateway; however, there is no guarantee of enrollment into the class. Refer to the “Waitlist” page in the Class Schedule for complete waitlist information.

### CLASS PLANNING SHEET

<table>
<thead>
<tr>
<th>CRN (Course Reference No.)</th>
<th>Subject</th>
<th>Course No.</th>
<th>Times</th>
<th>Days</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: IDEAL CLASS SECTIONS</td>
<td>1 6 0 1 1</td>
<td>POSC 100 C</td>
<td>9:00A-10:20A</td>
<td>MW</td>
<td>3</td>
</tr>
</tbody>
</table>

| Example: ALTERNATE CLASS SECTIONS | 1 7 5 0 3 | POSC 100 C | 10:00A-11:20A | TR | 3 |

**STEP 5** OPTIONAL FEES
- Select Campus: Choose the campus for which you have enrolled in the most units (Fullerton or Cypress) and click Submit.
- Select Optional Fees: Select the optional fees you wish to purchase and click Submit. If you do not wish to purchase any optional fees, leave all fees unselected and click Submit.
- Confirm Optional Fees: Verify your selections and click Confirm Purchase.

**AVOID LINES AND PARKING TICKETS:** Pay for parking by JUNE 10, 2012 and your permit will be mailed to you.

**STEP 6** FEE PAYMENT

The amount shown next to your “Account Balance” is due and payable immediately. Cypress College does not bill for unpaid registrations. Students with unpaid fees may be dropped from classes to free up seats for other students seeking to register. Select either “Credit Card Payments” or “Check or Money Order Payments” and follow the prompts.

**Note:** If paying by credit card, you must resubmit the term you registered for.

Your Schedule/Bill includes a list of your classes, fees and payments, and is proof of your registration. You may use myGateway throughout the term to check or print your schedule.

*If you decide not to attend any classes you have registered for, it is your responsibility to officially drop within published deadlines.*
Fee Calculation Worksheet

Use this page to help determine the amount of fees you will owe once your registration is completed.

REGISTRATION FEES

**ENROLLMENT FEE**

\[ $46.00 \text{ per unit} \times \text{units} = \$ \]  
(Waived for BOGW recipients)

**HEALTH FEE**

\[ $13.00 \text{ for the Summer semester} = \$ \]

**NON-RESIDENT FEES**

\[ $202.00 \text{ per unit} \times \text{units} = \$ \]  
(plus enrollment)  
(Includes $23.00 Capital Outlay fee per Ed Code 76141)

**MATERIAL FEE**

Certain classes require additional fees. See the course description in this Schedule of Classes.  
\[ = \$ \]

**OTHER FEES**

**ASSOCIATED STUDENT BENEFITS:**

\[ $7.00 \text{ per semester} = \$ \]

**CAMPUS ID CARD:**

\[ $2.50 \text{ per semester} = \$ \]

**PARKING PERMIT:**

\[ \text{Automobiles: } $20.00 \text{ (for Summer)} \]
\[ \text{Motorcycles: } $10.00 \text{ (for Summer)} = \$ \]

**STUDENT REPRESENTATION FEE:**

\[ $1.00 \text{ per semester} = \$ \]

**TOTAL FEES DUE**

\[ = \$ \]

*Students requesting or paying for parking, photo ID, or the AS Benefits sticker on myGateway after June 10, 2012, will be required to pick up these items from Admissions and Records or the Bursar’s Office during regular business hours.

**NOTE:** Public Safety will ticket for no student parking permit beginning the second week of the semester! Your parking permit allows you to park in designated student parking at Cypress and Fullerton Colleges as well as our Anaheim Campus.

**PAYMENT INSTRUCTIONS — Payment is due at the time of registration!**

**DO NOT SEND CASH!**

**Credit Card Payments:**

- Pay by Visa or MasterCard through myGateway.

**Check or Money Order Payments:**

- Make check or money order payable to Cypress College.
- Write your eight-digit student ID number on the front of the check.
- Enclose the check in an envelope.
- Return your payment to the College by:
  - placing the envelope in the Drop Box Slot located outside the Business Building near the ATM
  - OR
  - mailing to: Cypress College Bursar’s Office, P.O. Box 6047, Cypress, CA 90630-0047

**In-Person Payments:**

- Cash, check or credit card payments may also be made in person in Admissions and Records or the Bursar’s Office during regular office hours.

**Third Party Payments:**

- If your fees are to be paid by a third party (i.e. Dept. of Rehabilitation, Veteran’s, Scholarship etc.), please contact the Bursar’s Office immediately at (714) 484-7317, to avoid being dropped for Non-Payment. You can email your Dept. of Rehabilitation “Authorization for Services” document to lmorales@CypressCollege.edu, or drop it off at the Bursar’s Office.

**IMPORTANT. CYPRESS COLLEGE DOES NOT BILL FOR UNPAID REGISTRATIONS. Students whose payments are not received at registration may be dropped from classes to free up seats for other students seeking to register.**
While all reasonable efforts have been made to present complete and accurate fee information, changes in state funding may result in fee changes for the 2012–2013 academic year.

All Registration Fees must be paid in full at the time of registration. Payments may be made by cash, check, money order, MasterCard or Visa.

ASSOCIATED STUDENTS BENEFITS CARD
All students are encouraged to buy this option. For $7 you receive discounts on a variety of services: movies, restaurants, amusement park tickets, etc., as well as a limited 10% discount at the Cypress College Bookstore.

HEALTH FEE
Pursuant to Education Code and district policy, Cypress College has a mandatory health fee. The health fee is $16.00 per semester ($13.00 for summer term) for each student regardless of the number of units taken. The health fee and/or health fee exemptions are subject to change should the state legislature take action to change them.

Any student who depends exclusively on prayer for healing in accordance with the teachings of a bona-fide religious sect, denomination or organization is exempt from paying the health fee. Upon request, the health fee will be refunded to any student who withdraws from all courses prior to the 10% date of the length of the course.

MATERIAL FEES
Students enrolling in classes with material fees will be required to pay the fee(s) at the time of registration (see individual course). If the material fee is not indicated as PAYABLE AT REGISTRATION, the fee is paid in the College Bookstore.

NON-RESIDENT TUITION
Non-residents of the State of California are charged tuition at $202 per unit, which includes the $23.00 Capital Outlay fee per Education Code Section 76141. Non-resident tuition is in addition to the enrollment fee required to be paid by all students. If you believe you should be reclassified as a resident student, it is your responsibility to change your status at the Admissions and Records Office prior to registration. If you are a non-resident seeking a waiver of the $23 capital outlay fee due to financial hardship, contact the Admissions and Records Office.

CAMPUS PHOTO ID CARD
Students are strongly encouraged to purchase a Campus Photo ID Card. Students pay a $2.50 service fee at the time of registration and receive a validation sticker upon payment of the fee. New and returning students may obtain a Campus Photo ID Card upon presentation of their Enrollment Receipt showing proof of payment of the fee and a valid photo ID (i.e. Driver’s License or California ID card). Continuing students can get a validation sticker for the current semester and place it on their existing Campus Photo ID Card. The Campus Photo ID Card includes the student’s photo, signature, permanent number and a scannable bar code. The Campus Photo ID Card is required for the following services:
- all campus labs
- Library, Financial Aid, Bursar’s Office, and Student Affairs
- check or credit card purchases in the Bookstore

Cards that are requested but not picked up by the end of the last day of the semester will be voided.

ASSOCIATED STUDENTS BENEFITS CARD
All students are strongly encouraged to buy this optional package. For $7 you receive discounts on a variety of services: movies, restaurants, amusement park tickets, etc., as well as a limited 10% discount at the Cypress College Bookstore, and use of the Computer Lab and fax machine in the Student Activities office.

Cypress College — Summer 2012
Fees and Refunds

OTHER FEES
Associated Student Benefits Sticker** .................. $ 7.00
Parking
Automobiles** ........................................... $20.00*
(special sticker available for open vehicles)
Two-wheeled Motorized Vehicles** ................. $10.00*
Public Parking — per day ................................. $ 2.00
Photo ID/New or replacement** ........................ $ 2.50
Student Representation Fee ................................ $ 1.00

*Please note that your Cypress College Parking permit will be honored for all student parking lots at Cypress College, Fullerton College and our Anaheim campus.

**Students requesting or paying for parking, photo ID, or the AS Benefits sticker on myGateway after June 10, 2012, will be required to pick up these items in the Admissions and Records office or the Bursar’s Office during regular business hours.

NOTE: Campus Safety will ticket for no student parking permit beginning the second week of the term.

Citations will begin July 2, 2012.

PARKING
An optional parking fee of $20.00 for automobiles and $10.00 for motorcycles has been authorized by the District Board of Trustees (Education Code 25425 and 25425.1).

Payment of this parking fee may be made at the time of registration. Those who pay the fee will receive a parking permit which will authorize them to use any of the seven parking lots open to student parking and designated student parking on Circle Drive, designated student parking on the Fullerton College campus as well as designated student parking at our Anaheim campus. The parking permit does not guarantee a parking space, but will permit parking in designated spaces on all three campuses. Replacement cost is $20.00 if lost or stolen. ($1.00 replacement fee with police report of theft.)

Students requesting or buying for parking, photo ID, or the AS Benefits sticker on myGateway after June 10, 2012, will be required to pick up these items from Admissions and Records or the Bursar’s Office during regular business hours.

NOTE: Public Safety will ticket for no student parking permit beginning the second week of the term!

Disabled Persons Vehicles — Vehicles displaying the proper Disabled Person Placards or license plates may park in disabled parking, student parking and limited parking zones. A valid student permit or day permit must also be displayed during the times listed below. There are Disabled Person Parking spaces available in all campus lots, which are marked with the traditional blue sign and symbol. Disabled persons are encouraged to use those spaces. Use caution when parking, and do not park on any areas blocked out next to the disabled parking. These blocked out areas are unloading areas, and ALL vehicles can be cited for blocking them. The fine is $285.00.

MON–THU
7:30 am–9:00 pm

Parking Availability — One day parking permit dispensers are available in various lots for $2.00 per day. Escorts are available for anyone who would like accompaniment to or from the parking lot. Contact Campus Safety at (714) 484-7387.

Parking Enforcement — Failure to display a parking permit or one day permit on your vehicle or a parking sticker on your motorcycle will result in a parking citation issued by Cypress College Department of Campus Safety. The fine for parking without a parking permit is $32, all other fines range from $32 to $285 depending on the violation. Please note you must pay or contest the citation within 21 days from the date of the citation or the fine will be doubled. A copy of the Cypress College Parking Regulations is available at registration or in the Campus Safety office.

Parking Refunds — No refunds will be issued after the 10% date of the length of the class. Refunds will only be given with proof of withdrawal from all classes. A Cypress College Schedule/Bill and the return of the unused parking permit are required for refund.
REFUNDS
If a student withdraws from classes, a refund processing fee of $10.00 will be deducted from the enrollment fee refund. Refunds will be processed after the second week of the semester. All refunds are issued by check and will be mailed. Please keep your Cypress College address current. See the Refund Policy.

REFUND DEADLINES
Summer Session Class Refundable through the 10% date of the length of the course.
Campus ID Card Refundable the 10% date of the length of the class, if the card has not been produced, and non-refundable if the card has been produced.
*Parking Hanger Refundable through the 10% date of the length of the class.

*Only upon complete withdrawal and when the permit is returned.

ALL FEES ARE DUE AND PAYABLE AT REGISTRATION

REFUND POLICY
Registration fees are refundable, with the exception of the campus ID card fee (except as noted under refund deadlines on the previous page) and the refund processing fee, if the student withdraws from class by the 10% point of the length of the course. Refunds must be requested during the semester of attendance.

REFUND PROCESSING FEE
A refund processing fee of $10 per term will be deducted from the enrollment fee refunds. Exemptions from the processing fee are students with a fee waiver, canceled classes, or administrative drops.

REGISTRATION FEES
<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$46.00 per unit</td>
</tr>
<tr>
<td>Health Fee</td>
<td>$13.00 per term</td>
</tr>
<tr>
<td>Non-Resident Tuition</td>
<td>$202.00 per unit* (Plus enrollment)</td>
</tr>
<tr>
<td></td>
<td><em>(Includes $23.00 Capital Outlay fee per Ed Code 76141.)</em></td>
</tr>
</tbody>
</table>

SERVICE CHARGE
There is a $25.00 service charge on all checks returned by your bank, and your enrollment at the College, as well as your credit, may be affected.

Cypress College participates in the COTOP program (Chancellor’s Office Tax Offset Program) and will be charging the administrative fee if your account is sent to COTOP for collection. To avoid these additional charges, please pay all debts owed to the college in a timely manner. This includes registration fees, checks returned by your bank, and any other fees due on your student account.

SERVICE FEES
Payable at the Admissions & Records Office — Photo ID required

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Research and Subpoena Processing</td>
<td>$15.00</td>
</tr>
<tr>
<td>Duplicate diplomas and certificates</td>
<td>$15.00</td>
</tr>
<tr>
<td>On demand service</td>
<td>$10.00</td>
</tr>
<tr>
<td>Transcript Request (first two copies free)</td>
<td>$3.00</td>
</tr>
<tr>
<td>Verification of Student Enrollment</td>
<td>$3.00</td>
</tr>
</tbody>
</table>

JOIN NOW
Associated Students of Cypress College

Some of the great A.S. benefits and discounts are at

AMUSEMENT PARKS:
Knott’s Berry Farm
San Diego Zoo/Wild Animal Park
Sea World

ENTERTAINMENT:
Movie Tickets

EVERYDAY SERVICES:
C & G Automotive Repair
Campus Billiards & Sports
Clint’s Formal Wear
Cypress Carwash
Cypress Duke and Duchess
Discount Tires
E-Tax Services
Office Max
Paul’s Carwash & Lube Center
Sports Clip Haircuts
Thomas Hicks, Attorney at Law
Well Healthcare One
White Sands Salon & Day Spa

FOOD SERVICES:
5th Avenue Bagelry
Blue Mountain Bagelry
Café Java Brew
Cambino’s Asian Barbecue
Charo Chicken
Ellen’s Pinoy Grills
Juice It Up
Kush Bowl
Maki Yaki #34
Phat Straw
Sandwich House
Whata Lotta Pizza
Wienerschnitzel

Lots more — See A.S. Discount Brochure at Photo ID, Student Center.

And more to be added in 2012/2013!

$7.00
ADMISSIONS AND RECORDS
The Admissions and Records Office admits and registers all students, maintains and retrieves various types of records. The Office evaluates and distributes records, evaluates certificate and graduation applications, insuring the accuracy of each student’s permanent record. The Office is responsible for certifying and reporting enrollment and attendance data and provides registration information to the community, student body, faculty and staff. The Admissions and Records Office is located on the first floor of the Student Center. For additional information, call (714) 484-7346.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

ADULT RE-ENTRY PROGRAM
The Adult Re-entry Program recognizes that learning is a lifelong process and is dedicated to meeting the needs of "non-traditional" students. Our Program provides a combination of services to explore career, academic and success issues as you progress on your educational path. Let us help you discover the many opportunities, services and options available. The Program offers counseling, classes, workshops, resources and referrals. The Adult Re-entry Program is located with the Career Planning Center in the Student Center, 2nd Floor. For information, visit our website www.CypressCollege.edu/services/counseling/adultReentryProgram.aspx or call (714) 484-7120.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

ASSESSMENT CENTER
Matriculation is a set of services provided to all students as a means of ensuring their academic success. Assessment is one of the main components of matriculation services offered to each student. The Assessment Center provides a variety of services to determine skill levels in grammar, reading and mathematics. The intent is to place students in courses which match their skills, needs, and goals with College courses, programs, and services. The Assessment Center is located on the second floor of the Student Center. Please call for any additional information (714) 484-7223.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

BOOKSTORE
All textbooks and supplies will be available for purchase in the bookstore at least two weeks before each semester or mid-semester class begins. The Cypress College Bookstore also offers special orders for those books that students cannot find in area stores. Visit our website at www.CypressCollegebookstore.com to purchase textbooks online. Textbook orders can be picked up or delivered for a nominal fee. The bookstore is now located in the new Student Center Complex adjacent to the Business Building.

The bookstore also offers supplementary educational books and supplies. The supply section offers imprinted Cypress College logo clothing, gifts, greeting cards, snacks, candy, beverages, and general merchandise.

Hours of Operation for Summer:
June 1–19 MON–THU 7:45 am– 6:00 pm
June 22–25 MON–THU 7:45 am– 6:00 pm
June 28, 29, 30 CLOSED for Inventory
July 1–August 6 MON–THU 7:45 am– 6:00 pm

The bookstore is also open the first Saturday of the Fall and Spring semester. Hours for Summer session and holidays will be posted outside the bookstore as necessary.

Buy Back
Students may sell their textbooks and certain workbooks back to the bookstore, or wholesale buyer, during the first three days of classes and during Spring/Fall Final Exams, and the first two days of mid-semester classes.

BURSAR’S OFFICE
The Bursar’s Office processes registration payments and registration refunds, accepts deposits and processes requests for expenditures for a variety of areas on campus including Associated Students and all campus clubs, and monitors campus fundraising activities. This office is also responsible for paycheck disbursement and disbursement of scholarship funds. The Bursar’s Office is located in the new Student Center. For information, call (714) 484-7317.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

CalWORKs (California Work Opportunity and Responsibility to Kids)
The CalWORKs program provides services to Cypress College students who are on public assistance. Through the CalWORKs program, students may be eligible for paid work study opportunities; Child care; academic guidance and counseling; ancillary funds for books and supplies; Work activity progress report form completion; Communication assistance with the Department of Social Services; Workshops to enhance living skills; Networking activities. Staff are not employed by the Social Services Agency (SSA). They are employed by the North Orange County Community College District as advocates of self-sufficiency through education for our students. If you are attending Cypress College and receiving public assistance, please contact the CalWORKs office at (714) 484-7237. The office is located in the Cypress College Complex on the second floor in room 201.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

CAMPUS SAFETY
The Campus Lost and Found Center will hold items for 90 days. Students should attempt to recover lost items in the area where they believe they were lost, and then check the Lost and Found Center in the Campus Safety Office, located in the Security and Information Building (1st floor, southwest corner of the Business Building, Parking Lot 1).

Hours of Operation for Summer:
MON–THU 7:30 am–9:00 pm

Officers are available 24/7 by cell phone (714) 493-7387.

Call to make appointment for pickup (714) 484-7387. Property will be stored for 90 days.

CARE (COOPERATIVE AGENCIES RESOURCES IN EDUCATION)
The CARE (Cooperative Agencies Resources for Education) program provides additional services and grants to eligible EOPS single parents who are on public assistance. Through CARE, eligible EOPS students receive supplemental educational support services, such as counseling and advisement; group support; peer networking; information and referrals to campus and community-based services or agencies; networking activities specifically designed for low-income single parents; and workshops, including self-esteem, parenting, study skills, and time management. Grants and ancillary funds for child care, bus passes, textbooks and school supplies; transportation costs and other educational support may be provided to enhance the retention, persistence, graduation and transfer rates of these highly motivated students.

If you are a single parent and interested in receiving benefits available to you, contact the CARE Coordinator at (714) 484-7237. The office is located in the Cypress College Complex on the second floor in room 201.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm
**CAREER PLANNING**
The Career Planning Center offers services designed to assist students and the general public to move forward with confidence, new skills and strategies for success. Visit the Career Planning Center to discover your career/major options, target your ideal career, clarify your preferred values, interests and activities, and perfect your job search. The Center offers one-on-one counseling to help with selecting a college major, occupational possibilities, or career goals and alternatives. Also available are career classes, career assessments, workshops, a career research library, career-related software programs and much more. The Career Planning Center is located in the Student Center, 2nd Floor. For information visit our website www.CypressCollege.edu/services/cpc or call (714) 484-7120.

**CENTER FOR INTERCULTURAL UNDERSTANDING**
The Center for Intercultural Understanding (CIU) was formed to coordinate the programs of International Students and Multicultural Issues. The goals of the CIU are to:
1. celebrate diversity
2. promote human relations
3. disseminate information
4. provide a forum for dialogue
5. build community relations
6. support globalization/internationalization of curriculum.

Please call for information (714) 484-7049.

**COUNSELING AND STUDENT DEVELOPMENT**
The College maintains a complete guidance service. Counselors assist students in planning a program of courses and are available to help in other matters affecting the student’s progress in college. Conferences may be scheduled to ensure that the student receives maximum benefit from the counseling service.

**DISABED STUDENTS PROGRAM AND SERVICES (DSPS)**
Disabled Students Program and Services are available to students with verified disabilities. Typical services include counseling, registration assistance, test-taking assistance, note-takers, interpreters, reader services, special equipment, adapted computer services and selected special classes. The High Tech Center is also available to assist students with special technology needs. DSPS is located on the first floor of the Complex Building. Please call (714) 484-7104 for more information.

**EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)**
Extended Opportunity Programs and Services (EOPS) is a state and college funded program designed to assist students with economic, linguistic, or educational challenges (as defined by Title V) enroll and succeed in higher education. Comprehensive support services are provided to promote access to college and once the student is enrolled, to increase retention and/or transfer to four-year universities and colleges. These services include:
- Application Assistance
- College Information and Specialized Orientation
- Outreach, Recruitment and Enrollment Services
- Textbook Services
- Priority Registration
- Specialized Counseling and Advisement Services
- Educational Supplies
- EOPS Computer Lab
- University Application Fee Waivers
- Enhanced Tutoring Services

The CARE (Cooperative Agencies Resources in Education) program provides additional services and grants to eligible single parents who are on public assistance. CARE can be reached directly by calling (714) 484-7237.

The EOPS and CARE staff are composed of dedicated professionals and student workers who are committed to seeing you succeed in college. Services are free of charge to all EOPS eligible Cypress College students.

To find out if you are eligible and to apply for these services, visit our office in the CCC (Cypress College Complex), or call us at (714) 484-7368. You may also visit our website at: http://www.CypressCollege.edu/eops.

**FINANCIAL AID**
Student financial aid is available through the college for students who need financial assistance in order to pursue their college education. Students are encouraged to contact the Financial Aid Office located in the Cypress College Complex, first floor, or call (714) 484-7114 or visit us online at www.CypressCollege.edu to obtain information and the required forms to receive financial assistance.

**Financial Aid Programs Available**
- Board of Governors Waiver (BOGW) — covers enrollment fees
- Cal Grant (B and C programs)
- Federal Work Study (FWS) — part time employment on campus
- Direct Loans

**Required Application Forms**
Submit a “Free Application for Federal Student Aid” (FAFSA)
Submit a Cal Grant Grade Point Average Verification Form

**Application Timeline — Fall 2012 & Spring 2013**
- FAFSA filing deadline: June 30, 2012*
- Cal Grant filing deadline for initial awards: March 2, 2012*
- For additional community college awards: September 2, 2012
- (*date postmarked)

**For Information**
Cypress College Financial Aid Office
Cypress College Complex
9200 Valley View Street
Cypress, CA 90630
(714) 484-7114
www.CypressCollege.edu

**FOOD SERVICES**
Located in the Student Center
MON–THU 7:45 am–12:30 pm

Bookstore Express — Located in the Bookstore
Bookstore Hours of Operation for Summer:
- June 4–28 MON–THU 7:45 am– 6:00 pm
- June 29, July 2, 3 CLOSED for Inventory
- July 1–August 6 MON–THU 7:45 am– 6:00 pm

**FOUNDATION/SCHOLARSHIPS**
In addition to supporting various programs and projects on campus, the Cypress College Foundation awards $250,000 in scholarships to over 500 students each year. Normally, applications are available at the Foundation office in December and are due back in early March.

**Hours of Operation for Summer:**
MON–THU 8:00 am– 6:00 pm
GUARDIAN SCHOLARS
Guardian Scholars is a program committed to supporting ambitious college bound students exiting the Orange County foster care system. Program benefits include assistance in completing college entrance forms; Financial Aid application assistance, mentoring opportunities, friendship and support. Our program collaborates with Orangewood Children’s Foundation. Additional funding may be available to support transfer costs.
If you are an emancipated or former foster youth and interested in receiving benefits available to you, contact Kelly Grimes at (714) 484-7240. The Guardian Scholar Application period is between January and May 31, 2012. Her office is located in the Cypress College Complex on the second floor in Student Support Services Division Office.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

HEALTH SERVICES
The Student Health Center exists to promote physical and emotional wellness, prevent illness and injury, provide basic outpatient health services, and to educate students toward taking responsibility for their own health.
There is no charge to see the Physician, Nurse Practitioner, Psychologist and/or Nurse. Nominal fees will be assessed for lab tests, immunizations, medications, and special exam procedures. A full time registered nurse and family nurse practitioner are available at all times. However, appointments are recommended to see the nurse practitioner or physician. Emergencies are seen immediately.
All students are covered by an insurance policy, which provides coverage for accidents while on campus during required attendance and while using college-sponsored transportation to and from college activities (private insurance is primary).
To make use of health services or to get further information, contact the Health Center located on the first floor of the Gymnasium II Building by calling (714) 484-7361, or stop by the Center.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

INTERNATIONAL STUDENTS PROGRAM
Cypress College welcomes applications for its International Student Program. One of the goals of the program is to provide positive educational opportunities for students in an effort to improve the global community. The staff offers assistance with academic advisement, registration into classes and orienting students to living in Southern California.
Only persons who qualify for F-1 student visas are eligible for admission. Deadlines for the acceptance of applications from international students are July 1 for the fall semester and December 1 for the spring semester.
Applications are available in the program office, which is located in Building 8, Student Activities or visit our website at www.CypressCollege.edu and link to International Students.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

LEARNING RESOURCE CENTER
Located on the first floor of the Library/Learning Resource Center Building, the Learning Resource Center contains a Language Lab and English/ESL/ Writing Tutorial Center. Free tutoring is available for students who need help in writing, English, and ESL. Computers are available for access to word processing software and the Internet. Plug-ins and wireless connectivity are available for students with personal laptop computers.

Hours of Operation for Summer:
MON–THU 8:00 am– 7:00 pm

LIBRARY
The library maintains a collection of approximately 68,000 books, periodical subscriptions as well as videos, CDs, DVDs, cassette tapes, maps and pamphlets. Students may access the World Wide Web, the library catalog, the extensive full-text journal and newspaper article databases, such as NewsBank, EBSCOhost, and the TILT academic research tutorial program via twenty-four Internet stations located in the Reference area. Remote access is available from any Internet computer by linking to the library home page and from off-campus with a User ID and password.
In addition, available resources include individual study spaces, group study rooms, photocopiers and various listening and viewing stations. The library hours have been scheduled to provide maximum access to its facilities and resources for all patrons.
We are located on the second floor of the Library/Learning Resource Building.

Hours of Operation for Summer:
MON–THU 11:00 am– 7:00 pm

LOST AND FOUND
The Campus Lost and Found Office will hold items for 90 days. Students should attempt to recover lost items in the area where they believe they were lost, and then check the Lost and Found Center in the Campus Safety Office, located on the first floor in the southwest corner of the Business Building of Lot 1. Phone (714) 484-7387.

STUDENT ACTIVITY CENTER

Hours of Operation for Summer:
Student Activity Center MON–THU 8:00 am– 5:00 pm
Office MON–THU 8:00 am– 5:00 pm

TRANSFER CENTER
The Transfer Center assists students interested in continuing their education at four-year institutions. Students are offered opportunities to meet with representatives from four-year schools for academic advisement, application workshops, and transfer information fairs. Students can access transfer resources including college catalogs, articulation agreements, reference books, degree major programs, and university admission requirements. The Transfer Center is located on the second floor of the Student Center Building. Please call for any additional information (714) 484-7129.

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm

Check our website for more information and up-to-date college visitation details: www.CypressCollege.edu/services/transfer.

VETERANS BENEFITS
Cypress College is approved as a degree-granting institution for the attendance of veterans under Title 38, United States Code. This includes the programs covered in Chapters 30, 31, 33, 35, 1606 and 1607. The College is also approved for the attendance of California veterans’ dependents under the State Fee Waiver program.
Veterans who plan to enroll in the College and need assistance with their education benefits are urged to contact the Certifying Official of Veterans Affairs, Christy Davis. The new Veterans Resource Center is located on the second floor of the Cypress College Complex.
Student veterans and dependents who plan on using their benefits, or need information regarding priority registration must have all required documents into the Veterans Coordinator by the following dates so the necessary arrangements may be made with the Veterans Administration or the California Department of Veterans Affairs.

SUMMER April 15
FALL June 10
SPRING October 21

The Veterans Resource Center works closely with Admissions and Records, Academic Counseling, the Student Employment/Financial Aid Office, the Student Educational Development Center, and various veteran agencies to provide the veteran with services contributing to a successful educational experience.

Contact us at:
Phone: (714) 484-7150
Email: cadavis@CypressCollege.edu

Hours of Operation for Summer:
MON–THU 8:00 am– 6:00 pm
# Accounting

**ACCT 101 C**  
Financial Accounting  
### 4 Units

Transfer: UC/CSU  
A course in beginning accounting that meets transfer requirements to four-year colleges and universities and provides a foundation for vocational accounting or other areas of business administration.

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
<th>TIME</th>
<th>DAYS</th>
<th>DATES</th>
<th>INSTRUCTOR</th>
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</thead>
<tbody>
<tr>
<td>30270</td>
<td>HY1</td>
<td>6:00- 9:50 P</td>
<td>MTWR</td>
<td>6/25-8/6</td>
<td>Muise, Margarette</td>
<td>BUS-320</td>
</tr>
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</table>

**HYBRID CLASS:** This 7-week hybrid class meets on-campus and online. On-campus meetings are shown on the above lines. To avoid being dropped, you MUST physically attend the on-campus meetings listed above and MUST enter your email address in myGateway BEFORE enrolling in the class. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.

- Last day to add: 07/01;  
- Last day to drop without "W": 07/01;  
- Last day to drop with "W": 07/24;  
- Last day to drop for refund: 06/26.

# Anthropology

**ANTH 101 C**  
Biological Anthropology  
### 3 Units

Transfer: UC/CSU  
Advisory: Eligibility for ENGL 100 C  
This course introduces the biological and physical aspects of what it means to be human from a scientific and evolutionary perspective. Duplicate credit not granted for ANTH 201 C.

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
<th>TIME</th>
<th>DAYS</th>
<th>DATES</th>
<th>INSTRUCTOR</th>
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<td>30006</td>
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<td>6/25-7/25</td>
<td>Goralski, Craig</td>
<td>HUM-332</td>
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</tbody>
</table>

**ONLINE CLASS:** This 5-week online course meets entirely online. BEFORE registering for this course, update or confirm the email address you have entered into myGateway as an active and preferred email address so that you may receive important information regarding this course. For more information visit http://www.CypressCollege.edu/ad/faculty.aspx?id=bfloyd.

- Last day to add: 06/27;  
- Last day to drop without "W": 06/27;  
- Last day to drop with "W": 07/18;  
- Last day to drop for refund: 06/26.

# Biology

**BIOI 101 C**  
General Biology — Lecture/Lab  
### 5 Units

Transfer: UC Credit Limitation/CSU  
Advisory: High School Chemistry or CHEM 101 C or CHEM 107 C  
A survey of modern biological concepts from the areas of molecular, cellular, organismic, and population biology, stressing evolution as the central theme of modern biology. Duplicate credit not granted for BIOL 101HC. No credit if taken after BIOL 111 C. BIOL 113 C or BIOL 177 C.

- **PASS/NO PASS/LETTER GRADE OPTION**
- **Cost of museum visit and materials will not exceed $20.**

**BIOI 102 C**  
Human Biology  
### 3 Units

Transfer: UC/CSU  
A study of modern biological concepts presented in a human context. Concepts will include human evolution, anatomy, physiology, genetics, and population biology. Not open to students with credit in BIOL 101 C or BIOL 101HC.

**PASS/NO PASS/LETTER GRADE OPTION**

- Last day to add: 06/26;  
- Last day to drop without "W": 06/27;  
- Last day to drop with "W": 07/18;  
- Last day to drop for refund: 06/26.

**ONLINE CLASS:** This 4-week online class holds an on-campus meeting as shown on the above line. To avoid being dropped, you MUST physically attend the on-campus meetings listed above and MUST enter your email address in myGateway BEFORE enrolling in the class. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.

- The hardware used for online assignments in this class requires a reliable high speed internet connection (768 kbps or greater bandwidth), 2GB RAM, and a sound card with speakers or USB headphone.
- The software used for online assignments in this class requires a Windows operating system and a supported version of Microsoft Internet Explorer. Mac and Linux are not supported. Email the instructor for more information.

**myGateway Registration!**

All class registrations, adds, drops, waitlists and withdrawals must be done online using myGateway.

Computers are available in the Transfer Center, the Career Center, EOPS, the LLRC, Student Activities and Admissions and Records.
## Computer Information Systems

### CIS 075 C

**Business Skills Development**

May be taken for a cumulative total of 10 units. This is an open entry/open exit, variable unit course with flexible hours designed for the student who needs to gain marketable job skills in a short period of time. **ALL SKILLS: Units of credit earned will vary with each software: (Access, Excel and PowerPoint).**

- **Prereq:** MATH 040 C with a minimum grade of “C”
- **PASS/NO PASS/LETTER GRADE OPTION**
- **$3.00 Material Fee — PAYABLE AT REGISTRATION**
- **Open Entry/Open Exit**

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### CIS 111 C

**Computer Information Systems**

This course provides an overview of the fundamental concepts and terminology of computer information systems including lab experience with current computer applications.

- **An additional 36 hours laboratory TBA is required.**
- **$3.00 Material Fee — PAYABLE AT REGISTRATION**

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### Communication

### COMM 100 C

**Human Communication**

An introduction to the fundamentals and principles of effective speech communication combining theory and practical application in various communication settings.

- **Duplicate credit not given for COMM 100HC.**

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### Chemistry

### CHEM 107 C

**Foundations of College Chemistry**

Transfer: UC Credit Limitation/CSU

General introduction to the basic concepts, principles and laws of modern chemistry.

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### Computer Information Systems Lab Will Be Open During These Times:

- June 25–July 26
- 10:00 am–7:00 pm

**Computer Information Systems Lab**

This six week hybrid class meets on-campus and online. On-campus meetings are shown on the above lines. To avoid being dropped, you MUST physically attend the on-campus meetings listed above and MUST email your instructor at the above email. To avoid being dropped, you MUST physically attend the on-campus meetings listed above and MUST email your instructor at the above email. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.

- **Last day to add: 06/26;**
- **Last day to drop without “W”: 06/26;**
- **Last day to drop for refund: 06/26.**

### Students may elect to complete an online orientation by visiting this address:

http://www.CypressCollege.edu/~counseling/orientation

Be sure to take the quiz.
### Court Reporting

To further meet the Court Reporter’s Board and the National Court Reporter’s Association requirements, each student is required to complete 54 hours of lab per semester.

### ADD AUTHORIZATION CODES:

(commonly known as “Add Codes”) may be issued by the instructor based on space availability and in accordance with all the requirements for the class.

**Prior to the first day of class**
- if the class is OPEN — no add code is needed
- if the class is CLOSED — an add code is needed

**Beginning the first day of class**
- an add code is needed for most classes

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**CTRP 030 C**

**CR Directed Practice Lab**

This course is an open entry lab required of all court reporting students. Fifty-four hours is required for 1/2 unit of credit.
- **Prereq:** CIS 250 C
- **ADD AUTHORIZATION CODE:** requires
- **Placement:** Transfer: CSU
- ** Shapiro, Genevieve
- **CR 1 Unit
- **Last day to drop with “W”: 07/17;
- **Last day to add: 07/17;
- **Last day to drop for refund: 06/27.**

**CIS 251 C**

**Advanced Word Processing**

This variable unit, open entry/open exit course with flexible hours designed as a continuation of CIS 250 C. Advanced applications include, but are not limited to, desktop publishing, macros, margins, and record processing. May be taken for a cumulative total of 4 units.
- **Prereq:** CIS 250 C
- **ADD AUTHORIZATION CODE:** requires
- **Placement:** Transfer: CSU
- ** Shapiro, Genevieve
- **CR 1 Unit
- **Last day to drop with “W”: 07/30;
- **Last day to add: 07/30;
- **Last day to drop for refund: 06/27.**

**CIS 250 C**

**Word Processing**

This variable unit, open entry/open exit course with flexible hours designed as a continuation of CIS 250 C. Advanced applications include, but are not limited to, desktop publishing, macros, margins, and record processing. May be taken for a cumulative total of 4 units.
- **Prereq:** CIS 250 C
- **ADD AUTHORIZATION CODE:** requires
- **Placement:** Transfer: CSU
- ** Shapiro, Genevieve
- **CR 1 Unit
- **Last day to drop with “W”: 07/30;
- **Last day to add: 07/30;
- **Last day to drop for refund: 06/27.**

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**Does Admissions and Records have your correct name, home and email addresses and phone number?**

Log on to myGateway and update this information by clicking on the Student Personal Information link.
### Dance

**DANC 101 C**  
**Multicultural Dance in the US**  
3 Units  

**Advisory: Eligibility for ENGL 100 C**  
Social and theatrical dances of the U.S. today will be examined in terms of cultural influences, historical and social background and the functions they fulfill in society.

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Last day to add: 06/27; Last day to drop without "W": 06/27; Last day to drop for refund: 06/26.

### Dental Hygiene

**For information about workshop dates for this program, go to:**  
http://www.CypressCollege.edu/academics/academicprograms/healthscience

**DH 275 C**  
**Clinical Dental Hygiene**  
.5 Units  

**Prereq: DH 110 C**  
This clinical course will provide the student with additional patient experiences, instruction in instrumentation, and instructional remediation. May be taken for credit 3 times.

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Last day to add: 06/11; Last day to drop without "W": 06/11; Last day to drop for refund: 06/11.

**DH 299 C**  
**Dental Hygiene Independent Study**  
.5 to 2 Units  

**Prereq: Approved Independent Study Learning Contract**  
This course is designed for students enrolled in the Dental Hygiene Program who wish to increase their knowledge and experience in applied areas. May be taken for credit 3 times.

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### Diagnostic Medical Sonography

**DMS 060 C**  
**Introduction to Sonography**  
2 Units  

**Prereq: RADT 142 C, RADT 153 C, HS 145 C, HS 147 C, BIOL 210 C, ENGL 100 C, MATH 040 C and CIS 111 C all with minimum grades of “C”**  
This course is designed for the student entering the sonography program. Basic sonography theory is taught with emphasis on sonographic terminology and equipment manipulation. May be taken for credit 4 times.

- **Non-degree credit**  
- **PASS/NO PASS/LETTER GRADE OPTION**  
- **$14.00 Material Fee — PAYABLE AT REGISTRATION**

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**DMS 188 C**  
**Doppler Techniques**  
1.5 Units  

**Prereq: DMS 176 C, DMS 186 C and DMS 207 C with minimum grades of “C”**  
Coreq: DMS 217 C  
This course includes vascular scanning techniques related to carotid, venous, and abdominal sonographic exams.

- **PASS/NO PASS/LETTER GRADE OPTION**

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Last day to add: 07/02; Last day to drop without "W": 07/02; Last day to drop for refund: 06/27.

**DMS 217 C**  
**Clinical Education II (formerly DMS 208 C)**  
4 Units  

**Transfer: CSU**  
This course will provide scanning experiences in small parts sonography.

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### Economics

**ECON 100 C**  
**Principles of Economics — Macro**  
3 Units  

**Transfer: UC Credit Limitation/CSU**  
This course concentrates on macroeconomic analysis. Topics emphasized are aggregate supply/demand concepts, economic aggregates and the overall functioning of the American economy. Duplicate credit not given for ECON 100HC.

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### Verify Your Enrollment

Did you know? You can verify your class schedule throughout the term by accessing myGateway.

- **Security escorts** are available for anyone who would like accompaniment to or from the parking lot!
- **Contact Security at (714) 484-7387**
### English

#### ENGL 060 C
**College Writing Preparation**

**Prereq:** Acceptable score on placement test, ENGL 058 C with a grade of "C" or better or ESL 168 C with a grade of "C" or better.

This course is designed to prepare students for ENGL 100 C. The focus is on reading, critical analysis, grammar review, and writing expository essays.

- Basic Skills Course
- Non-degree credit
- PASS/NO PASS/LETTER GRADE OPTION

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#### ENGL 068 C
**Reading and Writing II**

**Prereq:** ENGL 057 C with a "C" or better or acceptable score on the placement test

This course is designed to prepare students for ENGL 060 C and for the demands of college reading and writing. Individualized instruction is included.

- Non-degree credit
- PASS/NO PASS/LETTER GRADE OPTION

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<td>Smith, Harold</td>
<td>HUM-333</td>
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#### ENGL 100 C
**College Writing**

**Prereq:** Acceptable score on placement test or ENGL 060 C with a grade of “C” or better, ENGL 068 C with a grade of “C” or better, or ESL 168 C with a grade of “C” or better.

This course stresses the principles and practice of written communication, with an emphasis on reading and writing expository essays and on research skills.

- Transfer: UC Credit Limitation/CSU

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<td>HUM-112</td>
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### Study Abroad in Rome, Italy

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### ENGL 137 C
**College Study Strategies**

Prerequisite: Eligibility for ENGL 060 C

Emphasis on learning and critical thinking strategies crucial for academic success: time management, learning, note taking, academic reading/ rate improvement, and test taking.

- **PASS/NO PASS/LETTER GRADE OPTION**

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30058 | 6/25-7/29 | MTWR | Jones, Sarah | ONLINE

**ONLINE CLASS:** This 5-week class meets entirely online. To avoid being dropped, you MUST enter your email address in myGateway before enrolling in the class. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.

- Last day to add: 06/30;
- Last day to drop without "W": 06/30;
- Last day to drop with "W": 07/21;
- Last day to drop for refund: 06/27.

### ESL 186 C
**Advanced ESL Writing**

Prerequisite: ESL 185 C with a grade of "C" or better or appropriate skills demonstrated through the assessment process

Designed for the non-native speaker of English as an introduction to college level writing. Emphasis is on essay development of expository writing.

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30059 | 6/4-6/7 | MTWR | McPherson, Debra | HUM-317

**Last day to add:** 06/11;
**Last day to drop without "W":** 06/11;
**Last day to drop with "W":** 06/17;
**Last day to drop for refund:** 06/07.

### ETHS 100 C
**American Ethnic Studies**

Advisory: Eligibility for ENGL 100 C

This course encompasses an historical overview of the social, cultural, political, and economic aspects of Native Americans, African Americans, Chicanos, and Asian Americans. Duplicate credit not granted for ETHS 100HC.

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30017 | 6/4-6/7 | MTWR | Lind, Daniel | HUM-227

**Last day to add:** 06/27;
**Last day to drop without "W":** 06/27;
**Last day to drop with "W":** 07/18;
**Last day to drop for refund:** 06/26.

### GEOL 115 C
**Physical Geology Field Lab**

Prerequisite: Eligibility for ENGL 101 C or ENGL 102 C

Transfer: UC Credit Limitation/CSU

This course includes field and laboratory study of mineral, rock, and fossil identification; structural and geomorphic features; geologic history and geologic hazards of selected regions in Southern California. Not open to students with credit in GEOL 101 C or GEOL 102 C.

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30077 | 6/5-6/10 | MTWR | Castle-Donovesky, Victoria | TE3-315

A MANDATORY 3-hour organizational meeting will be held on Thursday, May 10th at 5pm in SEM-123. Field trip to the Grand Canyon, Zion, and Bryce National Parks, June 5-10, 2012. Please contact Victoria Castle at (714) 484-7000 extension 48620 or email vcastle@CypressCollege.edu.

- Last day to add: 06/04;
- Last day to drop without "W": 06/04;
- Last day to drop with "W": 06/09;
- Last day to drop for refund: 06/05.

### HS 080 C
**Psych Tech State Boards Review**

Transfer: CSU

This course aims to meet the need for current topics, updated information or preparation for licensure related to the practice of nursing or allied health science students. May be taken for credit 4 times.

Prerequisite: Eligibility for ENGL 060 C

- **PASS/NO PASS/LETTER GRADE OPTION**

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30082 | 6/4-6/7 | MTWR | Johannsen, Christina | TE3-315

This course is a review of the Psychiatric Technician State Boards Exam.

- Last day to add: 06/24;
- Last day to drop without "W": 06/24;
- Last day to drop with "W": 06/26;
- Last day to drop for refund: 06/04.

### HS 168 C
**Patient Care Skills — Open Lab**

Transfer: CSU

Prerequisite: Current year Health Science program student or approved re-entry students needing remedial assistance or current professional license related to a health science program

This open entry, open exit pass/no pass course is designed for self-paced individualized instruction and/or practice in basic health science client care skills. May be taken for credit 4 times.

- **$15.00 Material Fee — PAYABLE AT REGISTRATION**
- Open Entry/Open Exit

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30148 | 6/16-7/31 | | Staff | TE3-314-A

**Last day to add:** 07/23;
**Last day to drop without "W":** 06/24;
**Last day to drop with "W":** 07/23;
**Last day to drop for refund:** 06/18.

### HS 268 C
**Patient Care Skills — Open Lab**

Transfer: CSU

Prerequisite: Current year Health Science Program student or approved re-entry students needing remedial assistance or current professional license related to a health science program

Advisory: BIOL 241 C, BIOL 220 C, BIOL 231 C and ENGL 100 C

This open-entry, open-exit, pass/no pass course is designed for self-paced individualized instruction and/or practice in advanced health science client care skills. May be taken for credit 4 times.

- **$15.00 Material Fee — PAYABLE AT REGISTRATION**
- Open Entry/Open Exit

**CRN** | **TIME** | **DAYS** | **INSTRUCTOR** | **ROOM**
--- | --- | --- | --- | ---
30149 | 6/18-7/31 | | Staff | TE3-314-A

**Last day to add:** 07/23;
**Last day to drop without "W":** 06/24;
**Last day to drop with "W":** 07/23;
**Last day to drop for refund:** 06/18.

---

For information about workshop dates for this program, go to: [http://www.CypressCollege.edu/academics/academicprograms/healthscience](http://www.CypressCollege.edu/academics/academicprograms/healthscience)
### History

**HIST 110 C**  
Western Civilizations I  
3 Units  
Transfer: UC Credit Limitation/CSU  
Advisory: Eligibility for ENGL 100 C  
This course is a comprehensive study of the contributions of Western civilizations from prehistoric times to the beginning of the modern era. Duplicate credit not granted for HIST 110HC.  
30022  
001  
8:00-10:50 A  
MTWR  
6/25-7/25  
Halahmy, David  
HUM-306  
Last day to add: 06/27;  
Last day to drop without “W”: 06/27;  
Last day to drop with “W”: 07/18;  
Last day to drop for refund: 06/26.

**HIST 170 C**  
History of the United States I  
3 Units  
Transfer: UC Credit Limitation/CSU  
Advisory: Eligibility for ENGL 100 C  
This course is a survey of American history from the colonial foundations to 1877. This course satisfies state requirements in American history and institutions for transfer. Duplicate credit not granted for HIST 170HC.  
30159  
001  
11:15-2:05 P  
MTWR  
6/25-7/25  
Selling, Bryan  
HUM-223  
Last day to add: 06/27;  
Last day to drop without “W”: 06/27;  
Last day to drop with “W”: 07/18;  
Last day to drop for refund: 08/26.

### Human Services

**HUSR 200 C**  
Introduction to Human Services  
3 Units  
Transfer: CSU  
This course covers the history and philosophy of the human services; function and orientation of human services institutions, careers, and agencies.  
30020  
001  
8:00-10:50 A  
MTWR  
6/25-7/25  
Zager, Gary  
HUM-123  
Last day to add: 06/27;  
Last day to drop without “W”: 06/27;  
Last day to drop with “W”: 07/18;  
Last day to drop for refund: 06/26.

**HUSR 240 C**  
Drugs and Alcohol in Our Society  
3 Units  
Transfer: CSU  
This is an introductory course for individuals in any area of human services who desire to increase their knowledge regarding problems resulting from drug and/or alcohol abuse and addiction.  
30021  
001  
11:15-2:05 P  
MTWR  
6/25-7/25  
Adams, Virgil  
HUM-121  
Last day to add: 06/27;  
Last day to drop without “W”: 06/27;  
Last day to drop with “W”: 07/18;  
Last day to drop for refund: 06/26.

### Math

**MATH 015 C**  
Pre-Algebra  
4 Units  
Prereq: MATH 010 C or Basic Mathematics with a grade of “C” or better and the assessment process. Proof of prerequisites is required.  
This course is designed for students who are planning to study algebra and need a review of the basic skills of arithmetic and an introduction to the basic principles of algebra.  
• Non-degree credit  
30326  
001  
8:00-10:50 A  
MTWR  
6/25-8/6  
Phillips, Crystal  
SEM-202  
Last day to add: 07/01;  
Last day to drop without “W”: 07/01;  
Last day to drop with “W”: 07/24;  
Last day to drop for refund: 06/26.

30327  
003  
1:00-3:50 P  
MTWR  
6/25-8/6  
Chung, Angela  
SEM-206  
Last day to add: 07/01;  
Last day to drop without “W”: 07/01;  
Last day to drop with “W”: 07/24;  
Last day to drop for refund: 06/26.
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**MATH 130 C**

Survey of Calculus

Prereq: MATH 040 C or Algebra I with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

An introduction to calculus, with emphasis on solution techniques, and applications rather than abstract theory.

**MATH 132 C**

Introduction to Probability and Statistics

Prereq: MATH 015 C or Pre-Algebra with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

An introduction to probability, including the basic operations of real numbers, polynomials, rational expressions, radical expressions, factoring, solving of linear and quadratic equations, and graphing of linear systems.

**MATH 133 C**

College Algebra

Prereq: MATH 020 C or Algebra I with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

An introduction to Algebra, including the basic operations of real numbers, polynomials, rational expressions, radical expressions, factoring, solving of linear and quadratic equations, and graphing of linear systems.

**MATH 140 C**

Intermediate Algebra

Prereq: MATH 015 C or Pre-Algebra with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

A second course in algebra that covers sets, axioms for the real number system, polynomials, solutions of linear and quadratic equations, and inequalities, and systems of equations.

**MATH 150AC**

Calculus I

Prereq: MATH 040 C or Algebra I with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

An in-depth introduction to mathematical analysis. It includes the study of analytic geometry, functions and limits, continuity, differentiation and integration.

**MATH 150BC**

Calculus II

Prereq: MATH 150AC or Calculus I and Analytic Geometry with a grade of “C” or better and the assessment process. Proof of prerequisites is required.

A continuation of MATH 150AC which includes the analysis of the exponential, logarithmic, trigonometric, and hyperbolic functions and applications of derivatives and integrals.

**MATH 150C**

College Algebra

Prereq: MATH 030 C and MATH 040 C with grades of “C” or better or Plane Geometry and Algebra II with grades of “C” or better and the assessment process. Proof of prerequisites is required.

This is one of two precalculus courses. Topics covered include a review of the fundamentals of algebra; rational, exponential and logarithmic functions; and miscellaneous topics.
### Music

**MUS 116 C**

**Music Appreciation**

3 Units  
Transfer: UC/CSU

A survey of music literature from the Middle Ages to the present. Concert attendance is required. Open to all students, but designed for the non-music major.

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Last day to add: 06/27;  
Last day to drop without "W": 06/27;  
Last day to drop for refund: 06/26.

### Nursing

**NURS 090 C**

**Nursing Transitions**

3.5 Units  
Prereq: Licensed Vocational Nurse (LVN) or Licensed Psychiatric Technician (LPT) and successful completion of career mobility proficiency exams and skills validation test

This course is designed for the LVN/LPT who is preparing to enter the Registered Nursing career ladder program and emphasizes specific skills and knowledge not included in LVN/LPT curricula.

- **PASS/NO PASS/LETTER GRADE OPTION**
  - **CRN 30301**  
    - 001  
      - 9:00-12:05 P  
      - MT  
      - 6/18-7/26  
      - Herzog, Anna  
      - TE3-311  
    - LAB  
      - 7:00-10:00 P  
      - WR  
      - 6/18-7/26  
      - Ashburn, Shirley  
      - HOSP  
    - LAB  
      - 1:00-3:50 P  
      - T  
      - 6/18-7/26  
      - McNay, Sally  
      - TE3-311  
  - Last day to add: 06/24;  
  - Last day to drop without "W": 06/24;  
  - Last day to drop for refund: 06/19.

### Philosophy and Religious Studies

**PHIL 100 C**

**Introduction to Philosophy**

3 Units  
Transfer: UC/CSU

This introductory course systematically explores, analyzes, and evaluates the concepts of knowledge, reality and value including topics such as the nature of God, mind, free will, personal identity and the meaning of life. Duplicate credit not granted for PHIL 100HC.

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</table>
| 30170 | 01L  | ONLINE | ONLINE CLASS: This 8-week online class meets entirely online. BEFORE registering for this course, update or confirm the email address you have entered into myGateway as an active and preferred email address so that you may receive important information regarding this course. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.  
Last day to add: 07/04;  
Last day to drop without "W": 06/27;  
Last day to drop for refund: 06/29. | |

**PHIL 160 C**

**Introduction to Ethics**

3 Units  
Transfer: UC/CSU

This course explores basic questions in ethics: What is good? How should I live? Are morals relative or meaningful? The course includes such topics as abortion, sexual ethics, biotechnology, and environmental issues.

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<td>30172</td>
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<td>6/25-8/15</td>
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ONLINE CLASS: This 8-week online class meets entirely online. BEFORE registering for this course, update or confirm the email address you have entered into myGateway as an active and preferred email address so that you may receive important information regarding this course. For more information, go to www.CypressCollege.edu/academics/DistanceEducation.

Last day to add: 07/04;  
Last day to drop without "W": 06/27;  
Last day to drop for refund: 06/29.

### Physical Education

**PHOT 101 C**

**Introduction to Photography**

3 Units  
Transfer: UC/CSU

An introductory course emphasizing visual concepts, basic image capture with film and digital cameras, photographic software basics and traditional black and white darkroom techniques. Credit by Examination.

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**PE 129 C**

**Step Aerobics**

.5 Unit  
Transfer: UC Credit Limitation/CSU

This course provides aerobic development through coordinated stepping movements performed to music. The class will emphasize cardiovascular improvement, muscle development and decreased body fat. May be taken for credit 4 times.

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
<th>TIME</th>
<th>DAYS</th>
<th>DATES</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tbody>
<tr>
<td>30223</td>
<td>001</td>
<td>8:00-9:15 A</td>
<td>MTWR</td>
<td>6/25-7/25</td>
<td>Haley Peaslee, Denise</td>
<td>G2-123</td>
</tr>
</tbody>
</table>

The above class is a one-half unit course.

Last day to add: 06/27;  
Last day to drop without "W": 06/27;  
Last day to drop for refund: 06/26.

### For Body Conditioning and Stretch & Relaxation — see DANCE
This course is designed for individualized instruction and practice in the areas of hand and serve. May be taken for credit 4 times.

The course will place emphasis on tennis fundamentals including forehand, backhand and serve. May be taken for credit 4 times.

This course examines sport in the United States society and how various ethnic and under-represented groups have influenced sport participation at the local, state and national levels.

This weight training class stresses techniques of lifting that will produce muscle tone and strength. May be taken for credit 4 times.

This course includes building and developing the body through the use of progressive resistance exercises, as well as instruction in the proper techniques of power lifting. May be taken for credit 4 times.

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### Political Science

**POSC 100 C**

**United States Government**

<table>
<thead>
<tr>
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<tr>
<td>30173</td>
<td>001</td>
<td>8:00-10:50 A M</td>
<td>MTWR</td>
<td>6/25-7/25</td>
<td>Mathews, Eappen Peter</td>
<td>HUM-323</td>
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<tr>
<td>30175</td>
<td>003</td>
<td>11:15-2:05 P</td>
<td>MTWR</td>
<td>6/25-7/25</td>
<td>Eperjesi, Kevin</td>
<td>HUM-325</td>
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<tr>
<td>30176</td>
<td>OL1</td>
<td>ONLINE</td>
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<td>Badal, Gloria</td>
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</table>

**Advisory: Eligibility for ENGL 100 C** Duplicates credit not granted for POSC 100 HC.

### Psychology

**PSY 101 C**

**General Psychology**

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
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<th>DAYS</th>
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<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tbody>
<tr>
<td>30177</td>
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<td>6/25-7/25</td>
<td>Johnson, Susan</td>
<td>HUM-131</td>
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<tr>
<td>30179</td>
<td>OL1</td>
<td>ONLINE</td>
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<td>Martinez, Randy</td>
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</table>

**Advisory: Eligibility for ENGL 100 C**

This course covers the psychological foundations of behavior.

### Human Sexuality (same as SOC 120 C)

**PSY 120 C**

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
<th>TIME</th>
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<th>ROOM</th>
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<tbody>
<tr>
<td>30180</td>
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<td>Johnson, Susan</td>
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</table>

**Advisory: Eligibility for ENGL 100 C**

This course is an overview of the psychological, sociological and psychobiological aspects of human sexuality. Duplicates credit not granted for SOC 120 C.

### Developmental Psychology

**PSY 139 C**

<table>
<thead>
<tr>
<th>CRN</th>
<th>SEC</th>
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<th>DAYS</th>
<th>DATES</th>
<th>INSTRUCTOR</th>
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<tr>
<td>30184</td>
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<td>Sandoval, Carlos</td>
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</table>

**Advisory: Eligibility for ENGL 100 C**

This is a study of emotional, intellectual, social and physical growth patterns from conception to death. Explores major theories of development.

### Cross-Cultural Relationships (same as SOC 237 C)

**PSY 237 C**

<table>
<thead>
<tr>
<th>CRN</th>
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<th>DATES</th>
<th>INSTRUCTOR</th>
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</thead>
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<tr>
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<td></td>
<td>Young, Brandy</td>
<td></td>
</tr>
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</table>

**Advisory: Eligibility for ENGL 100 C**

This course is an introduction to the psychological factors involved in cross-cultural relationships including ethnic and racial differences.

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**Semester Grades**

are to be submitted by the instructor no later than 5 calendar days after individual final exams but no later than August 21. (Per Academic Senate and Admissions and Records Guidelines)
Radiologic Technology

For information about workshop dates for this program, go to:
http://www.CypressCollege.edu/academics/academicprograms/healthscience

ULTRASOUND/MEDICAL SONOGRAPHY —
Now known as Diagnostic Medical Sonography, and is located under this new name in the Catalog and the Class Schedules.

RADT 196 C
Radiography — Selected Topics
1 to 2 Units
Prereq: RADT 251 C
Transfer: CSU
Current trends and new advances in diagnostic imaging will be selected for intensive class discussion. This course will support the student in the clinical internship phase. May be taken for credit 4 times.

RADT 254 C
Radiologic Internship
6 Units
Prereq: Satisfactory completion of the second semester of the Radiologic Technology program
This course is offered as a clinical in-service training within a Department of Radiology in selected hospitals.

RADT 299 C
Imaging Independent Study
.5 to 2 Units
Prereq: Approved Independent Study Learning Contract
This course is designed for capable students enrolled in the Radiologic Technology Program or options of the program who wish to increase their knowledge and experience in applied areas. May be taken for credit 4 times.

ADD AUTHORIZATION CODES:
(commonly known as “Add Codes”)
may be issued by the instructor based on space availability and in accordance with all the requirements for the class.

Prior to the first day of class
• if the class is OPEN — no add code is needed
• if the class is CLOSED — an add code is needed

Beginning the first day of class
• an add code is needed for most classes

Sociology

SOC 101 C
Introduction to Sociology
3 Units
Transfer: UC/CSU
Advisory: Eligibility for ENGL 100 C
This course analyzes human societies and relationships through a study of cultural origins, personality development, social interaction, and social change. Duplicate credit not granted for SOC 101HC.

SOC 120 C
Human Sexuality (same as PSY 120 C)
3 Units
Transfer: UC/CSU
Advisory: Eligibility for ENGL 100 C
This course is an overview of the psychological, sociological and psychobiological aspects of human sexuality. Duplicate credit not granted for PSY 120 C.

SOC 237 C
Cross-Cultural Relationships (same as PSY 237 C)
3 Units
Transfer: UC/CSU/CUL DIV
Advisory: Eligibility for ENGL 100 C
This course is an introduction to the psychological factors involved in cross-cultural relationships including ethnic and racial differences.

SOC 275 C
Marriage and Family
3 Units
Transfer: UC/CSU
Advisory: Eligibility for ENGL 100 C
This course is a study of the sociological factors involved in family relationships, courtship, marital adjustments and parenthood.
Spanish

SPAN 101 C
Elementary Spanish I

CAN SPAN 2
Transfer: UC Credit Limitation/CSU
This course emphasizes the acquisition of basic skills in pronunciation, listening, speaking, reading and writing. Students are introduced to the culture and history of Spain and Latin America. Duplicate credit not given for SPAN 101HC.
- Plus 18 hours laboratory TBA per session
- PASS/NO PASS/LETTER GRADE OPTION

5 Units

CRN: 30060
SEC: 001
TIME: 7:40-11:00 A
DAYS: M/T/W
DATES: 6/25-8/6
INSTRUCTOR: Herrera, Edgar
ROOM: HUM-105

Spanish

THEA 107 C
Diversity in American Theater

Transfer: UC Credit Limitation/CSU/CUL DIV
Advisory: ENGL 100 C
The emergence of diverse, cultural and ethnic voices that have revitalized American Theater will be explored. Duplicate credit not given for THEA 107HC. Admission to theater performance not to exceed $50.00.

3 Units

CRN: 30292
SEC: 001
TIME: 8:30-10:55 A
DAYS: M/T/W
DATES: 6/25-7/30
INSTRUCTOR: Majarian, Mark
ROOM: FA-112

Theater Arts

Speech — see Communication

Did You Know...

- Having a valid email address entered in myGateway allows your instructors to send pertinent information to your inbox at the click of a button.
- By keeping your email address current, the college is also able to send important reminders such as the availability of the class schedule and class starting dates.

1. Log onto myGateway
2. Click on “Personal Information”
3. Click on “View Email Address(es)”
4. Click on “Update Email Address(es)”

If no address shows:
5. Locate the pull-down menu next to “Type of Email address to Insert”
6. Type in your address and click “Make This Your Preferred Address”

If an address exists, but it isn’t your primary address:
5. Click on the existing email address
6. Uncheck the “Preferred” box next to the address and click “Submit”
7. Locate the pull-down menu next to “Type of Email address to Insert”
8. Type in your address and click “Make This Your Preferred Address”
3 Steps to Distance Education Success

Online and Hybrid Courses

1 Prepare for success

Take the Distance Education Readiness Quiz. This free anonymous quiz will help you decide if you’re ready for the special demands of online and hybrid courses. These classes require computer, email, and Internet skills.

Talk to your counselor. A Cypress College counselor is ready to help you determine how a Distance Education online or hybrid course can fit into your academic plan.

2 Choose the right class

Enroll in the course that best fits your needs. Distance Education allows you to take courses that are completely online or that have a range of in-person meeting dates and times. To take these courses you will need access to a computer and the Internet, which are available to registered students in the Learning Resource Center. For information on the course that interests you, please refer to the specific course listing in this schedule. To enable contact with your instructor, be sure to update your email address in myGateway before you register and add @CypressCollege.edu as a secure site (or on your white or trusted list) in your email program.

3 Get started today

Visit your instructor’s home page. Home pages contain valuable course and instructor contact information. If you have questions, your instructors are just an email away.

Take the Blackboard Student Orientation. Blackboard is your online classroom. The orientation will show you how to enter your class and use the course tools.

Online Courses have no in-person classroom instruction. All instruction is online, although some courses have a few on-campus meetings for orientations and/or tests.

Hybrid Courses are taught both in person and online. While a class may not meet every week, those meetings that are scheduled will occur on the same day and at the same time of the week.

Scan me To go to the quiz page.
Or go to The Distance Education home page at www.CypressCollege.edu/academics/DistanceEducation/ and click on the quiz link.

Scan me To go to the faculty directory.
Or go to The faculty directory at www.CypressCollege.edu/academics/Faculty

Scan me To go to Blackboard.
Or go to Blackboard at www.CypressCollege.blackboard.com/ and follow the Learn About Blackboard directions.
### Hybrid Courses Delivered Both on Campus and Through the Internet

<table>
<thead>
<tr>
<th>Subject/No.</th>
<th>Title of the Class</th>
<th>Subject/No.</th>
<th>Title of the Class</th>
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</thead>
<tbody>
<tr>
<td>ACCT 101 C</td>
<td>Financial Accounting</td>
<td>CIS 250 C</td>
<td>Word Processing</td>
</tr>
<tr>
<td>CIS 075 C</td>
<td>Business Skills Development</td>
<td>CIS 251 C</td>
<td>Advanced Word Processing</td>
</tr>
</tbody>
</table>

### Online Open Entry/Open Exit Courses Delivered Through the Internet with at Least One On-Campus Meeting

<table>
<thead>
<tr>
<th>Subject/No.</th>
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</thead>
<tbody>
<tr>
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<td>Business Skills Development</td>
<td>CIS 251 C</td>
<td>Advanced Word Processing</td>
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<tr>
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### Online Courses Delivered Through the Internet with at Least One On-Campus Meeting

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<tbody>
<tr>
<td>BIOL 102 C</td>
<td>Human Biology</td>
<td>HIST 170 C</td>
<td>History of the United States</td>
</tr>
<tr>
<td>CIS 111 C</td>
<td>Computer Information Systems</td>
<td>MATH 040 C</td>
<td>Intermediate Algebra</td>
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### Online Courses Delivered Entirely Through the Internet

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<th>Title of the Class</th>
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<tbody>
<tr>
<td>ANTH 101 C</td>
<td>Biological Anthropology</td>
<td>PSY 101 C</td>
<td>General Psychology</td>
</tr>
<tr>
<td>ENGL 100 C</td>
<td>College Writing</td>
<td>PSY 120 C</td>
<td>Human Sexuality</td>
</tr>
<tr>
<td>ENGL 102 C</td>
<td>Introduction to Literature</td>
<td>PSY 139 C</td>
<td>Developmental Psychology</td>
</tr>
<tr>
<td>ENGL 103 C</td>
<td>Critical Reasoning and Writing</td>
<td>PSY 237 C</td>
<td>Cross Cultural Relationships</td>
</tr>
<tr>
<td>ENGL 137 C</td>
<td>College Study Strategies</td>
<td>SOC 101 C</td>
<td>Introduction to Sociology</td>
</tr>
<tr>
<td>PHIL 100 C</td>
<td>Introduction to Philosophy</td>
<td>SOC 120 C</td>
<td>Human Sexuality</td>
</tr>
<tr>
<td>PHIL 160 C</td>
<td>Introduction to Ethics</td>
<td>SOC 237 C</td>
<td>Cross Cultural Relationships</td>
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<tr>
<td>POSC 100 C</td>
<td>United States Government</td>
<td>SOC 275 C</td>
<td>Marriage and Family</td>
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