Simulated Quake to Strike for Emergency Drill on Thursday

Haiti earthquake and shooting at University of Alabama are reminders of the important need for emergency preparation.

Last month’s 7.0 Haiti earthquake is a reminder that the need to take emergency action can arise at any moment. Life-changing events such as this and last week’s shooting at The University of Alabama in Huntsville are two reasons why we take emergency preparedness seriously on this campus.

On Thursday, February 25, we will conduct our emergency drill for the spring semester.

In this instance, Cypress College will be simulating response to an earthquake. Using the attached information, we are requesting that faculty lead a 15-minute classroom discussion talking about earthquake procedures immediately preceding the drill (9:30 a.m. and 7 p.m.). Staff and managers should do the same in their work areas.

Following the discussion times, the morning earthquake simulation will commence at 9:45 a.m. and the evening earthquake simulation will begin at 7:15 p.m. No campus-wide notification will be sent that the drill is starting, so we ask you to take action (“duck-and-cover”) at 9:45 a.m. and 7:15 p.m.

When the simulation begins, classes should stay in place, using the “duck-and-cover” method outlined in the drill scenario. This should continue for 5 minutes (while the “shaking” goes on).

After 5 minutes, evacuations of the campus will begin. We will gather at the Assembly Points (see attached map). It is also important to note that while we have tools available and staff trained, we will not be evacuating students with special mobility needs. This decision is made to diminish the unnecessary risk of injury. Additional detail is in the attached handout under Persons with Disabilities.

In advance of the drill, we have already conducted an extensive radio test to exercise our communications procedure and infrastructure. Please contact Karen Cant, Vice President of Administrative Services, with any questions. She can be reached via email or at ext. 47313.

Americana Awards Nets Roughly $85,000

Rave reviews are coming in for the 35th Annual Americana Awards, which were hosted by the Cypress College Foundation on Saturday. Initial estimates indicate that the Foundation’s signature event raised roughly $85,000. The Foundation supports scholarships, projects and other needs — such as emergency assistance and textbook loans.

Americana took place at the Disneyland Hotel and appropriately featured a baseball theme as legendary Dodgers manager Tommy Lasorda was honored as Man of the Year. Citizens of the Year were also recognized for the eight cities that make up the college’s primary service area.

Humanities Re-dedication Set for Wednesday

The college’s Humanities Building will be re-dedicated on Wednesday, February 24, at 2 p.m.

Humanities re-opened last month following an 18-month major renovation that included the full remodel of the interior, a new roof, replacement of existing stairwells and the addition of another.

An invitation to the re-dedication can be viewed online at: http://smilebox.com/play/4d5451324e6a41314d544a384d6a4d514d7a6b774d6a453d0d0a&sb=1.

The Humanities Building hosts classes for both the Language Arts and Social Science Divisions.
From AS President Jose Gonzalez:

Wear PINK Wednesday @ Cypress College to show our support for those battling breast cancer. Through the Human Services Club, I learned that there is one student in particular at our campus that is dealing with serious bout. Let’s come together and show some support for our fellow Charger.
Earthquakes happen without warning. Survival and safety during and after an earthquake depends on the response. It is important to know what to do in advance and to maintain a state of readiness. Life protecting actions must be taken immediately at the first indication of ground shaking. Keep in mind there will be no time to think what to do.

Cypress College will be conducting an earthquake response exercise. The exercise is part of our ongoing efforts to provide safety awareness for the college community. This is an opportunity for our campus community to practice skills and coordination essential to a rapid and effective response in the event of an actual earthquake. Below are steps that should be taken in order to protect lives during an actual earthquake.

**Emergency Preparation**

- Make a list of **essential items** you may need in the event of an emergency.
- Prepare an **emergency pack** for yourself and your family.
- Be familiar with local earthquake **procedures** and any **designated evacuation areas**.
- Remember to use the mobile **Radio Etiquette**.
- Faculty should discuss emergency response procedures in class.
- Community members should be familiar with the **features of each building** and the **campus** including surrounding streets, lots, stairways, exits, and emergency telephones.

**During an Earthquake**

If Indoors:

1. **STAY** where you are! Do not rush to an exit as it may be blocked and you could have little or no protection.
2. **DROP** to the floor, under a desk or sturdy table. Standing along an interior wall or door may be another safe option. Stay away from windows, filing cabinets, bookcases, overhead fixtures or objects that may fall or collapse.
3. **COVER.** Put your head down and lace your fingers behind your neck. Put your head down as far as you can, between your knees if possible. This helps to protect your head from flying objects. You want to make your body as small as possible. Also, cover your ears. Earthquakes set off all sorts of sirens and alarms, which could cause damage to your ears. Close your eyes to protect them from any dust that the earthquake stirs up from damaged buildings and falling debris. Stay in the curled up position until the shaking stops.

S. Smith
Earthquake Procedures
Draft: January 7, 2010
4. **HOLD** onto an available desk or table used for protection. If it moves, move with it.

**Elevators:**  **Do Not** use the Elevator under any circumstances! WAIT for the motion to cease and for any falling objects to complete their course of destruction before you attempt to move.

**If Outdoors:**  **MOVE** away from buildings, trees, and electrical lines. Falling debris outside doorways and close to outer walls of buildings poses a severe hazard.

**If Driving:**  **PULL OVER** slowly to the side of the road and stop. Stay in the vehicle until the shaking stops.

**After an Earthquake**

**Aftershocks:** Be prepared for earthquake aftershocks. Although most of these are smaller than the main shock, some may be large enough to cause additional damage.

**Before Evacuating:**

- After the shaking has stopped, you should evacuate the building. **Be sure the shaking has stopped before you evacuate!**
- Determine the safest exit.
- Examine the immediate area before exiting to see if anyone within sight needs assistance. Check for injuries. **Do not attempt to move** seriously injured persons unless they are in immediate danger of further injury. Emergency personnel will be coordinating all responses to emergency health situations.
- Retrieve the nearest first aid kit if available along with your emergency supplies kit and any personal valuables.
- Exit the building calmly.

**Evacuate to the Designated Locations:**

**For your building:**

- **Account for your students and/or staff members** to determine if anyone is missing.
- **Report any observed damage** to buildings or other structures/areas to Campus Safety at x 47387 or via mobile radio.
- **Do not touch** downed power lines or objects touched by downed power lines.
- **Do not re-enter buildings** until they have been officially determined to be safe and cleared by authorized personnel.

S. Smith
Earthquake Procedures
Draft: January 7, 2010
Cypress College Emergency Management Protocol Earthquakes

- **Refrain from making telephone** calls so emergency communication can take place.

**Persons with Disabilities**

**Individuals with Mobility Limitations:**
- Evacuation in an emergency is of concern since **elevators will not available.**
- If there is **no immediate danger** (i.e., obvious smoke or fire), these individuals should either stay in place with their escorts or be moved to a disabled evacuation safe haven, if available, until emergency personnel determine the nature of the situation.
- If there is imminent danger and evacuation cannot be delayed, persons with disabilities should be carried or helped from the building in the best and fastest manner (**Stryker chair, for example**).

**Individuals with Vision Impairments**
- Provide individuals with information about how and where to exit.
- Assist by having the individual hold your elbow and escort safely out of the building.
- As you walk, inform the person where you are and warn of any obstacles. When you reach safety, provide the individual with the location and ask if further assistance is needed.

**Individuals with Hearing Impairments**
- Direct and assist persons with hearing impairments as appropriate prior to exiting the building.

**Visitors**
- Assist visitors by providing directions to designated evacuation locations.

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S. Smith
Earthquake Procedures
Draft: January 7, 2010
# Cypress College Emergency Action Plan — Evacuation Teams — February 2010 Drill

<table>
<thead>
<tr>
<th>Assembly Point — Lot #1</th>
<th>Assembly Point Leader: Dave Wassenaar</th>
<th>Lot #1</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Business Education Building</td>
<td>Building Marshal &amp; Alternate AP Leader: Dave Wassenaar</td>
<td></td>
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<tr>
<td>• Technical Education 1</td>
<td>Building Marshal &amp; Alternate AP Leader: Steve Donley</td>
<td></td>
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<tr>
<td>• Student Center</td>
<td>Building Marshal &amp; Alternate AP Leader: Paul de Dios</td>
<td></td>
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<tr>
<td>• Cypress College Complex</td>
<td>Building Marshal &amp; Alternate AP Leader: Rick Rams</td>
<td></td>
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<tr>
<td>• Bookstore</td>
<td>Building Marshal &amp; Alternate AP Leader: David Okawa</td>
<td></td>
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<td>• Fine Arts/Theater Arts</td>
<td>Building Marshal &amp; Alternate AP Leader: Joyce Carrigan</td>
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<tr>
<th>Assembly Point — Lot #4</th>
<th>Assembly Point Leader: John Sciacca</th>
<th>Lot #4</th>
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</thead>
<tbody>
<tr>
<td>• Technical Education 2</td>
<td>Building Marshal &amp; Alternate AP Leader: Denise Simpson (SCE)</td>
<td></td>
</tr>
<tr>
<td>• Technical Education 3</td>
<td>Building Marshal &amp; Alternate AP Leader: John Sciacca</td>
<td></td>
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<tr>
<td>• SCE</td>
<td>Building Marshal &amp; Alternate AP Leader: Valentina Purtell (SCE)</td>
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<thead>
<tr>
<th>Assembly Point — Lot #5</th>
<th>Assembly Point Leader: Diane Henry</th>
<th>Lot #5</th>
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</thead>
<tbody>
<tr>
<td>• Gym 1</td>
<td>Building Marshal &amp; Alternate AP Leader: Diane Henry</td>
<td></td>
</tr>
<tr>
<td>• Gym 2</td>
<td>Building Marshal &amp; Alternate AP Leader: Diane Henry</td>
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<tr>
<td>• Student Activities</td>
<td>Building Marshal &amp; Alternate AP Leader: Yongmi Han</td>
<td></td>
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<tr>
<td>• Health Center</td>
<td>Building Marshal &amp; Alternate AP Leader: Mary Lou Giska</td>
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</tbody>
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<tr>
<th>Assembly Point — Lot #7</th>
<th>Assembly Point Leader: Nina DeMarkey</th>
<th>Lot #7</th>
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<tbody>
<tr>
<td>• SEM</td>
<td>Building Marshal &amp; Alternate AP Leader: Richard Fee</td>
<td></td>
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<tr>
<td>• Library/Learning Resource</td>
<td>Building Marshal &amp; Alternate AP Leader: Peggy Austin</td>
<td></td>
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<tr>
<td>• M&amp;O</td>
<td>Building Marshal &amp; Alternate AP Leader: Albert Miranda</td>
<td></td>
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<tr>
<td>• H-131, H-136</td>
<td>Building Marshal &amp; Alternate AP Leader: Nina DeMarkey</td>
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<thead>
<tr>
<th>Assembly Point — Holder</th>
<th>Assembly Point Leader: Shirley Smith* designee</th>
<th>Holder Lot/Lawn</th>
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</thead>
<tbody>
<tr>
<td>• Campus Safety (CCCE-3)</td>
<td>Building Marshal &amp; Alternate AP Leader: Shirley Smith</td>
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**NOTE:** In the event that a Building Marshal is not on campus, or is unavailable, a Floor Marshal will assume the position of Building Marshal.