Enrollment Boom Continues With College 4% Above Capacity

The campus continues to serve nearly 16,000 students with thousands more on waiting lists.

One week into the spring semester, Cypress College has 15,792 enrolled students and a course waiting list of 6,558. With 44,813 seats available, the campus is 4% over capacity — meaning the trend of educating more students than the state provides funding for will continue this term.

The number of sections offered this spring is essentially the same as last spring. Even with that the case — and the fact that classes were also packed in spring 2010 — the projections indicate that enrollment will be higher this semester.

Those numbers could be significantly higher if a sufficient budget existed. When classes began on Wednesday, January 19, the waiting list topped 11,000. While a student can be on waiting lists for multiple course sections, meaning the number doesn't correlate to a specific number of students, the figure is an indication of the tremendous demand for Cypress College classes.

Despite being above capacity, the college's enrollment should continue to grow slightly as students utilize add codes and late-start courses begin next week and during the week of March 21.

Enrollment projections for 2010-2011 indicate that the college will record a total Full-Time Equivalent Students (FTES) enrollment of 12,028 — nearly 1,000 above the target established to meet the reduced budget provided by the State.

Even with the planned reductions, the college will be over budget by $180,000 this year. Last year, the college spent $684,578 offering courses which were not funded.

Because of budget restrictions, the college offers nearly 170 fewer course sections than it did at its recent spring peak in 2008.
Proposals Would Cut Community Colleges An Additional $400 Million

The budget proposal offered by Governor Jerry Brown would eliminate an additional $400 million in funding from California’s community colleges and hike student fees by $10 to $36 per unit — and that may be the good news.

In an effort to solve a 2-year, $25.4 billion projected budget shortfall, the governor earlier this month proposed $12.5 billion in spending reductions and another $12 billion in revenue extensions.

Governor Brown’s solution includes heavy cuts to virtually every sector of the budget, with the exception of K-12 education. Major reductions to Medi-Cal, CalWorks, UC and CSU are included, as is a 10% pay reduction for state employees.

If the Governor’s budget proposal is enacted in its current form, the North Orange County Community College District would see a $10 million decline in state funding — a number that Vice President Karen Cant says is manageable for the 2011-2012 budget year.

But, that level of budget reduction is a best-case scenario, she said.

Three things must happen, Cant said, for this to happen:

- The Legislature must agree to the proposed spending cuts;
- By March, they must approve placing an initiative on the June ballot for voters to consider extension of the $12 billion temporary revenue sources; and
- Voters must approve the initiative.

If those three things don’t happen, the impact to the NOCCCD would more than double to $21 million in cuts under a worst-case scenario.

Cant added that the NOCCCD has planned for the coming budget crisis and is in solid financial shape, something employees can be thankful for.

Still, the college and the district would need to consider other measures to meet funding reductions under a worst-case scenario. That could include pay cuts and/or furloughs, she said.

Q. After your division submits a one-time funding request, what happens to it?

A. - A list of all one-time funding requests are given to the Safety Committee to identify safety issues associated with project
- Strategic Plan Direction Committees rank proposals in their areas
- Planning & Budget Committee reviews and prepares final priority list of all requests
- List forwarded to PAC for final approval
- P&B allocates available funding to projects with the highest ranking on the list

(Page 96 of Self Study)
New Staff Development Web Site

You are invited to explore the Staff Development website on the Cypress College website. [http://www.cypresscollege.edu/facultystaff/staffdev](http://www.cypresscollege.edu/facultystaff/staffdev)

The website consists of numerous pages and subpages with information on resource books, how to guides, conference and travel funding, and resources. The site map attached below will help you navigate the website.

This website will be updated on a regular basis.

Have a great semester!

Nancy Deutsch
Staff Development Coordinator

Cypress College Staff Development Website Site Map

Staff Development URL
[http://www.cypresscollege.edu/facultystaff/staffdev/](http://www.cypresscollege.edu/facultystaff/staffdev/)

Staff Development Site Map

About CC Staff Development
- Committee Membership
- Staff Development Personnel

Calendar
- Calendar of Events by month
- Seminars, Forums, & Training
- Submit Your Workshop Proposal

Conference and Travel
- Step 1: Apply for Funding
- Step 2: The Approval Process
- Step 3: Request Reimbursement

Flex Information

Instructional Web Based Software – Mygateway-WebStar, Turnitin.com, Early Alert, CCCConfer
- Curriculum Development – CurricUNET
- TracDat & Assessing SLOs
- Distance Education & Web-enhanced Courses

Employee Information
- Adjunct
- Classified Staff
- Full-time Faculty
- Managers

Professional Growth and Advancement
- Adjunct Faculty
- Classified Staff
- Full-time Faculty
- Managers

Staff Development Resources
- College Resource Books
- How To Guides
- Web Resources

Teaching Learning Center
- Teaching Learning Center (TLC)
- Teaching Learning Lab (TLL)
You are invited to submit a request for conference and travel funding to the Staff Development Committee by the February 4, 2011, deadline.

The Directions for Completing the Funding Request as well as the 2010-2011 Request for Conference and Workshop Funding Excel form are located on the CC Staff Development Website: [http://www.cypresscollege.edu/facultystaff/staffdev/CT](http://www.cypresscollege.edu/facultystaff/staffdev/CT).

Click on Step 1: Apply for Funding [http://www.cypresscollege.edu/facultystaff/staffdev/CT/step1.asp](http://www.cypresscollege.edu/facultystaff/staffdev/CT/step1.asp) to access the forms you need.

Please follow the directions carefully, especially attaching a conference announcement or web page announcement of the conference or workshop to your signed printed request and emailing an electronic copy of your conference request to Nancy Deutsch.

To open the conference and travel funding request form for typing, left-click on the link and select “Save” and save to your computer. Then you type in the information that is requested and email the electronic form to Nancy Deutsch.

The remaining deadlines for this academic year are February 4, 2011, and April 1, 2011. No requests for funding will be accepted after April 1, 2011.

The Staff Development Committee makes the recommendations for funding to the President's Staff and the District which gives the final approval for all conference funding.

The notifications for funding requests submitted by the February 4 deadline will be sent out the week of February 28, 2011, after the Staff Development Committee and the President's Staff review all requests. If you have attended a conference in September or October or plan to attend a conference before or soon after the funding deadline and plan to request funds, the Staff Development Coordinator cannot guarantee that the Staff Development Committee, the President's Staff, and the District will approve your request.

Just submitting a request will not guarantee funding.

As you know, the College has limited funds for conferences this year. The Staff Development Committee has set the following priorities for funding:

Priority One: Training or retraining necessary to fulfill job duties, as required by federal, state, or accrediting agency, the district, or the college.

Priority Two: Student organization advisor. Please attach explanation or justification if faculty/staff advisor participation is required for students to attend a competition or conference, i.e. journalism, AGS, and others.

Priority Three: Active participation in this conference/workshop: keynote speaker or session presenter.

Also the President's Staff and the District requires that the person requesting the funding answer these three questions on the form:

1.) Why is this travel request necessary for the continued operation of the college or for an instructional, student services or campus support program or office?

2.) What is the impact of deferring the travel?

3.) If ________(your name) does not attend this conference, then what would happen?

If you have questions or concerns, please contact Nancy Deutsch.
@Cypress Channel Visits Frank Garcia

Garcia, the founder of “We Give Thanks,” is the Foundation’s 2011 Americana Man of the Year.

The @Cypress Channel interviews Frank Garcia, the Cypress College Foundation’s 2011 Americana Man of the Year. Mr. Garcia is the owner of La Casa Garcia restaurants in Anaheim, CA and is the founder of “We Give Thanks” — a non-profit feeding those in need. The event is held each Thanksgiving at the Honda Center.

Read more and view the video …

Spring 2011 Initiative to Improve Access to Financial Aid for CC Students

Dear Spring 2011 Instructors:

Did you know that Cypress College students are applying for financial aid in record numbers? Over the past 2 years, faculty have played an important role in increasing financial aid awareness. Applying for aid does not have to be complicated and should never be confusing. The Financial Aid Office helps students with college costs so they can buy their books and materials and focus on learning. Your help is needed to provide this valuable service to our students.

By inviting a Financial Aid representative to speak to your class, you make a difference and help with increased retention of students and improving college affordability for those in need.

Presentations are typically 5-15 minutes depending on your preferences. Your class time is valuable. A Financial Aid Specialist can visit your class and speak briefly on our services and programs so that information can be disseminated and students can be directed to the appropriate contact for further assistance.

This invitation includes evening classes. Please consider allocating 5-15 minutes this semester for this important service. Improved retention and success is possible with your assistance.

If you have any questions, please contact our Financial Aid Director, Keith Cobb directly at (714) 484-7116. If you would like to schedule a visit, forward the following information to kcobb@cypresscollege.edu:

<table>
<thead>
<tr>
<th>Instructor’s Name:</th>
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</thead>
<tbody>
<tr>
<td>Department:</td>
</tr>
<tr>
<td>Date/Time Requested:</td>
</tr>
<tr>
<td># of Students in Class:</td>
</tr>
<tr>
<td>Location/Room #:</td>
</tr>
</tbody>
</table>

Thanks for helping our students with understanding how to fund their future. Have a great Spring 2011 semester!

Sincerely,

Richard F. Rams, Ed.D.
Dean of Student Support Services
Career Assessment Interpretation Workshops

Match your Interests, Values, Skills and Personality to your college major and future career!

It's easy as 1-2-3
1-PURCHASE
Purchase the $40 Career Assessment Packet from the Career Planning Center.
2-COMplete
Complete the Career Assessments.
3-ATTEND
Make an appointment and attend one of the Workshops to receive your assessment results.

Spring 2011 Cypress College Career Planning Center

For further information, please contact the Cypress College Career Planning Center, (714) 484-7120, Student Center Building, 2nd Floor. Visit our website at www.CypressCollege.edu/services/cpc

February 24
How to Manage Conflicting Priorities
Date: Thursday, 2/24/11
Time: 10:30 am—12:00 pm
Location: CC Complex, Room 414
Presenter: Kathleen High

March 16
Are You in the Right Major?
Date: Wednesday, 3/16/11
Time: 4:30 pm—6:00 pm
Location: Career Planning Center, Student Center Building, 2nd Floor
Presenter: Khanh Ninh

March 30
Time Management Tips & Tricks
Date: Wednesday, 3/30/11
Time: 4:30 pm—6:00 pm
Location: Career Planning Center, Student Center Building, 2nd Floor
Presenter: Khanh Ninh

March 31
Planning for an Unpredictable Future
Date: Thursday, 3/31/11
Time: 10:30 am—12:00 pm
Location: CC Complex, Room 414
Presenter: Kathleen High

April 7
Identifying Your Transferrable Skills
Date: Thursday, 4/7/11
Time: 10:30 am—12:00 pm
Location: CC Complex, Room 414
Presenter: Kathleen High

April 14
Job Search Tips for Unique Populations (Unemployed, Over 40, Over Qualified, Disabled, Not So Hot Backgrounds, etc.)
Date: Thursday, 4/14/11
Time: 10:30 am—12:00 pm
Location: CC Complex, Room 414
Presenter: Kathleen High

April 27
Goal Setting & Decision Making
Date: Wednesday, 4/27/11
Time: 4:30 pm—6:00 pm
Location: Career Planning Center, Student Center Building, 2nd Floor
Presenter: Khanh Ninh

Sign up for one of the following Career Assessment Interpretation Workshops at the Career Planning Center.

DATE: TIME: PLACE:
March 18—Fri 9:00 am—11:00 am CCC-215B
April 8—Fri 9:30 am—11:30 am CCC-215B
May 6—Fri 8:30 am—10:30 am CCC-215B
Presenter for these 3 Workshops: Ann Marie Nunag
Garden Grove

JOB EXPO!

Free Admission to Expo and Workshop

Find Your First Job or Get a New One!
Meet face-to-face with employers who are hiring for positions right now!
Dress sharp and bring your resume.

Friday, February 11, 2011
11:00 AM to 4:00 PM
Garden Grove Community Meeting Center
11300 Stanford Avenue, Garden Grove, CA 92840

Plus: Half hour resume and interview technique workshops offered at 2:00pm and 2:30pm

Join us for Resume and Interview Skills Workshops that work!

Resume
• Learn the basics of developing a resume
• Tips on what to include
• How to make your resume stand out

Interview
• Learn what facts to gather before the interview
• Know what the employer is looking for
• Understand the skills you need to market your potential
• Be prepared to ask the employer questions

EMPLOYERS!
Register now to attend this free event by sending an e-mail with your company name and contact information to Connie.Margolin@gardengrovechamber.org.
Registration deadline is February 4, 2011

For further information contact the Garden Grove Chamber of Commerce by phone at (714) 638-7950 or email Connie.Margolin@gardengrovechamber.org

Please be advised that this Job Expo is not open to employers that require payments or purchases by employees/contractors as part of the job requirements.

Sponsored by:
The majority of the students who come to Cypress College are underprepared for college-level work: only 20% of the students in Fall 2010 assessed into English 100 classes and only 16% assessed into Math 100 classes. These students do not know how to read textbooks, take notes, write reports and research papers, or study for tests. They are unaware of the campus resources available to them. They are unable to complete online or hybrid courses. As instructors, you have developed strategies and activities designed to help these students succeed.

Come share your best practices and your challenges in face-to-face or online instruction on Friday, February 11, from 8:45 am to 3 pm. You will learn from your colleagues and earn 7 hours of flex credit. Lunch, nutritious snacks and coffee/tea/water will be provided.

In order to participate in this event, you must write a description of one successful strategy and one instructional challenge (not to exceed 1 page each) and submit this short paper to Nancy Deutsch electronically by February 2. These descriptions will be bound into a book and distributed to all participants before the event.

1. Description of a personally attempted instructional technique that has been successful.
2. Description of an instructional problem or challenge needing to be met or solved.

If you plan to participate in this collaborative event, submit the required paper, and earn flex credit or equivalent unit credit (for full-time faculty) or a certificate of completion (for adjunct), then . . .


2. Send an email to Nancy Deutsch that you will attend and participate in this event either in the online or face-to-face strand.

3. Full-time faculty: Indicate whether or not you want to sign up for ½ equivalent unit credit and that you understand that the initial paper, six workshop hours, and three hours of additional work are required for ½ equivalent unit credit.

4. Email Nancy Deutsch ndeutsch@cypresscollege.edu a one-to-two page description of a successful instructional strategy or activity and an instructional challenge no later than Wednesday, February 2, 2011.